

AGENDA

**Regular Council Meeting
Tuesday, May 20, 2025, at 6:30 p.m.
Powassan Council Chambers
252 Clark Street, Powassan, ON**

1. CALL TO ORDER

2. LAND ACKNOWLEDGMENT

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings."

3. ROLL CALL

4. DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF

5. APPROVAL OF THE AGENDA

6. DELEGATIONS TO COUNCIL

6.1 Debbie Piekarski - Requesting reconsideration of the Official Plan as it pertains to land severance

7. ADOPTION OF MINUTES OF PREVIOUS OPEN SESSION MEETINGS OF COUNCIL

7.1 Special Budget Meeting of April 14, 2025

7.2 Regular Council Meeting of May 6, 2025

7.3 Special Official Plan Meeting of May 14, 2025

8. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

9. MINUTES AND REPORTS FROM APPOINTED BOARDS

9.1 Powassan and District Union Public Library – Minutes of March 17, 2025

9.2 District of Parry Sound Social Services Administration Board – May 2025 CAO Report

9.3 PNC Police Detachment Board – Minutes of March 24, 2025

10. STAFF REPORTS

10.1 Treasurer/Director of Corporate Services, B. Robinson – Hummel Bridge – Required studies

11. BY-LAWS

- 11.1 Bylaw 2025-08 – To Set Tax Ratios for 2025
- 11.2 Bylaw 2025-09 – To Adopt the 2025 Municipal Budget
- 11.3 Bylaw 2025-10 – To Provide for the Adoption of Tax Rates and Default Payment for 2025
- 11.4 Bylaw 2025-11 – To Adopt Water and Wastewater Budgets for 2025
- 11.5 Bylaw 2025-12 – To Adopt Water and Wastewater Rate and Fee Schedule for 2025
- 11.6 Bylaw 2025-13 – To Establish and Regulate a Fire Department
- 11.7 Bylaw 2025-14 – Animal Control

12. UNFINISHED BUSINESS

- 12.1 Office of the Fire Marshall – Fire Protection Grant Additional Funding

13. NEW BUSINESS

- 13.1 Mark Bassam – Bolton/Hart Subdivision property and proposal for 180 residential units
- 13.2 Ministry of Municipal Affairs and Housing – Protect Ontario by Building Faster and Smarter Act, 2025
- 13.3 Proclamation – Pride Month
- 13.4 Proclamation – National Indigenous History Month and National Indigenous Peoples Day

14. CORRESPONDENCE

- 14.1 Ontario Power Generation – Bingham Chute Life Extension Waterpower Project

15. ADDENDUM

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. CLOSED SESSION

- 17.1 Adoption of Closed Session Minutes of May 6, 2025
- 17.2 Labour Relations – Section 239(2)(d) of the Municipal Act and under Section 9(4)(d) of the Procedural Bylaw – matters regarding labour relations or employee negotiations.
- 17.3 Identifiable Individuals – Section 239(2)(b) of the Municipal Act and under Section 9(4)(b) of the Procedural Bylaw – matters regarding an identifiable individual, including municipal or local board employees.

18. MOTION TO ADJOURN

Special Budget Meeting
Monday, April 14, 2025, at 6:30 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Randy Hall, Councillor
Dave Britton, Councillor
Leo Patey, Councillor

Staff: Brayden Robinson, Treasurer/Director of Corporate Services,
Deputy Clerk

Absent,
With Regrets: Markus Wand, Deputy Mayor

Presentations: None.

Disclosure of Monetary Interest and General Nature Thereof: None.

2025-107 Moved by: L. Patey Seconded by: D. Britton
That the agenda of the Special Budget Meeting of April 14, 2025, be approved. **Carried**

2025-108 Moved by: D. Britton Seconded by: R. Hall
That the correspondence from the Ministry of Municipal Affairs and Housing regarding the
Financial Indicator Review, be received. **Carried**

2025-109 Moved by: R. Hall Seconded by: L. Patey
That the Council for the Municipality of Powassan approves a 2% water and wastewater
increase for the year 2025.

Recorded Vote: Requested by Councill Patey

Councillor Patey	Yea
Councillor Hall	Yea
Councillor Britton	Yea
Mayor McIsaac	Yea

Carried

2025-110 Moved by: L. Patey Seconded by: D. Britton
That the Council for the Municipality of Powassan approves a 5.5% residential tax rate
increase for the year 2025. **Carried**

2025-111 Moved by: R. Hall Seconded by: D. Britton
That council now adjourns at 7:30pm. **Carried**

Mayor

Clerk



Regular Council Meeting
Tuesday, May 6, 2025, at 6:30 pm
Powassan Council Chambers

Present: Peter McIsaac, Mayor
Markus Wand, Deputy Mayor
Randy Hall, Councillor
Dave Britton, Councillor

Staff: Brayden Robinson, Treasurer/Director of Corporate Services
Allison Quinn, Clerk

Absent,
With Regrets: Leo Patey, Councillor

Presentations: 6.1 – Colin Byham, Trout Creek Community Centre Fundraising Committee

Disclosure of Monetary Interest and General Nature Thereof: None.

- 2025-136** Moved by: D. Britton Seconded by: R. Hall
That the agenda of the Regular Council Meeting of May 6, 2025, be approved with the following correction:
Item 12.3 be moved to Item 9.3. **Carried**
- 2025-137** Moved by: R. Hall Seconded by: D. Britton
That the minutes of the Regular meeting of Council of April 15, 2025, be adopted. **Carried**
- 2025-138** Moved by: M. Wand Seconded by: R. Hall
That the minutes from the Golden Sunshine Municipal Non-Profit Housing Corporation committee meeting of March 18, 2025, be received. **Carried**
- 2025-139** Moved by: R. Hall Seconded by: D. Britton
That the District of Parry Sound Social Services Administration Board CAO's Report of March/April 2025, be received. **Carried**
- 2025-140** Moved by: D. Britton Seconded by: M. Wand
That the Powassan and District Union Public Library Board's 2025 Budget be adopted. **Carried**
- 2025-141** Moved by: D. Britton Seconded by: M. Wand
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding the 2025 Draft Municipal Budget, be received; and,

FURTHER THAT the 2025 Municipal and Water and Sewer budgets be approved. **Carried**

2025-142 Moved by: M. Wand Seconded by: R. Hall
That the mandatory 2025 Budget Report on Ontario Regulation 284/09 be adopted. **Carried**

2025-143 Moved by: R. Hall Seconded by: D. Britton
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding the Trout Creek Playground Upgrades, be received for information purposes. **Carried**

2025-144 Moved by: D. Britton Seconded by: R. Hall
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding the Tandem Plow Purchase, be received; and,

FURTHER that Council commit to executing the biennial fleet replacement plan as outline; and,

FURTHER that staff be authorized to issue an RFP for a tandem plow in 2025, for delivery in 2026. **Carried**

2025-145 Moved by: D. Britton Seconded by: M. Wand
That the memo from Treasurer/Director of Corporate Services, B. Robinson, regarding the RFP for the Trout Creek Community Centre be received; and,

FURTHER that Council authorize staff to issue an RFP for the design and costing of the TCCC remediation work. **Carried**

2025-146 Moved by: M. Wand Seconded by: R. Hall
That Bylaw 2025-08, being a Bylaw to set tax ratios for municipal; purposes for the year 2025,

Be **READ** a **FIRST** and **SECOND** time on the 6th day of May 2025 and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025. **Carried**

2025-147 Moved by: R. Hall Seconded by: D. Britton
That Bylaw 2025-09, being a Bylaw to adopt the 2025 Municipal Budget,

Be **READ** a **FIRST** and **SECOND** time on the 6th day of May 2025 and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025.

Recorded Vote: Requested by Councillor Britton

Councillor Britton: Yea

Councillor Hall: Yea

Councillor Wand: Yea

Mayor McIsaac: Yea

Carried

2025-148 Moved by: D. Britton Seconded by: R. Hall
That Bylaw 2025-10, being a Bylaw to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2025,

Be **READ** a **FIRST** and **SECOND** time on the 6th day of May 2025 and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025. **Carried**

2025-149 Moved by: R. Hall Seconded by: M. Wand
That Bylaw 2025-11, being a Bylaw to adopt the Water and Wastewater Budgets for 2025,

Be **READ** a **FIRST** and **SECOND** time on the 6th day of May 2025 and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025.

Recorded Vote: Requested by Councillor Wand

Councillor Wand: Yea

Councillor Hall: Yea

Councillor Britton: Yea

Mayor McIsaac: Yea

Carried

2025-150 Moved by: M. Wand Seconded by: R. Hall
That Bylaw 2025-12, being a Bylaw to adopt the Water and Wastewater Rate and Fee Schedule for 2025,

Be **READ** a **FIRST** and **SECOND** time on the 6th day of May 2025 and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025.

Recorded Vote: Requested by Councillor Britton

Councillor Britton: Yea

Councillor Hall: Yea

Councillor Wand: Yea

Mayor McIsaac: Yea

Carried

2025-151 Moved by: R. Hall Seconded by: D. Britton
That Bylaw 2025-13, being a Bylaw to Establish and Regulate a Fire Department for the Municipality of Powassan,

Be **READ** a **FIRST** and **SECOND** time on the 6th day of May 2025 and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025. **Carried**

2025-152 Moved by: D. Britton Seconded by: M. Wand
That the correspondence from the Ministry of Sport regarding the Summer Employment Opportunities Program 2025, be received. **Carried**

2025-153 Moved by: D. Britton Seconded by: M. Wand
That the correspondence from the Ministry of Canadian Culture, regarding Celebrate Canada Funding 2025, be received. **Carried**

2025-154 Moved by: R. Hall Seconded by: D. Britton
That the notice of the Statutory Public Meeting on Wednesday, May 14, 2025, for the proposed new Official Plan, be received. **Carried**

2025-155

Moved by: D. Britton Seconded by: R. Hall

That the correspondence from the Minister of the Environment, Conservation and Parks, regarding the Provincial Day of Action on Litter, May 13, 2025, be received. **Carried**

2025-156

Moved by: R. Hall Seconded by: M. Wand

That the correspondence regarding Moose Hide Campaign Day on Thursday, May 15, be received; and,

WHEREAS, the Moose Hide Campaign is an Indigenous-led, grassroots movement of men, boys and all Canadians standing up to end violence against women, children and all those along the gender continuum and;

WHEREAS, the Moose Hide Campaign was founded along the 'Highway of Tears' in British Columbia in response to the injustices and violence faced by many women and children in Canada, particularly those who are Indigenous;

WHEREAS, Intimate Partner Violence (IPV) is at epidemic proportions across Canada with more than 4 in 10 women having experienced it in their lifetime, and this reality is worse for Indigenous women who are twice as likely to experience violence from their current or former partners;

WHEREAS, the Moose Hide Campaign has distributed over six million moose hide pins that each spark five conversations about issues of violence against women, children and all those along the gender continuum;

WHEREAS, wearing the moose hide pin demonstrates a commitment to honour, respect and protect the women and children in your life, end gender-based violence and take meaningful action towards reconciliation with Indigenous peoples;

WHEREAS, participation in the Moose Hide Campaign is a concrete action for all citizens to address the legacies of colonization, residential schools and the reality of more than 1,200 missing or murdered women in Canada;

WHEREAS, engagement with the Moose Hide Campaign aligns with the United Nations Declaration on the Right of Indigenous Peoples (UNDRIP), the Truth and Reconciliation Commission's Calls to Action, and the Calls for Justice of the National Inquiry into Missing and Murdered Indigenous Women and Girls (MMIWG2S+);

THEREFORE, the Council for the Municipality of Powassan proclaims May 15, 2025, as Moose Hide Campaign Day; and,

FURTHER that staff register for Moose Hide Campaign Day and promote the passage of this resolution on the Municipal website and Facebook page. **Carried**

2025-157

Moved by: M. Wand Seconded by: R. Hall

That the Council of the Municipality of Powassan supports the Town of Parry Sound in calling on the Province of Ontario to repeal the legislation expanding Strong Mayor Powers or offer the option to municipalities to opt out of Strong Mayor Powers; and,

FURTHER THAT Council direct staff to circulate this resolution of support to Premier Doug Ford, Minister of Municipal Affairs and Housing, MPP Victor Fedeli, the Association of Municipalities of Ontario and all Ontario municipalities. **Carried**

2025-158

Moved by: R. Hall

Seconded by: D. Britton

That Council now adjourns to closed session at 7:33pm to discuss:

17.1 Adoption of Closed Session Minutes of April 15, 2025

17.2 Labour Relations – Section 239(2)(d) of the Municipal Act and under Section 9(4)(d) of the Procedural Bylaw – matters regarding labour relations or employee negotiations.

17.3 Identifiable Individuals – Section 239(2)(b) of the Municipal Act and under Section 9(4)(b) of the Procedural Bylaw – Matters regarding an identifiable individual, including municipal or local board employees. **Carried**

2025-159

Moved by: M. Wand

Seconded by: R. Hall

That Council now reconvenes to regular session at 8:31pm. **Carried**

2025-160

Moved by: D. Britton

Seconded by: R. Hall

That council now adjourns at 8:31pm. **Carried**

Mayor

Clerk



**Special Council Meeting
Wednesday, May 14, 2025, at 6:30 pm
Powassan Council Chambers**

Present: Peter McIsaac, Mayor
Leo Patey, Councillor
Dave Britton, Councillor

Staff: Kimberly Bester, Deputy-Clerk

Absent,
With Regrets: Markus Wand, Deputy Mayor
Randy Hall, Councillor

Disclosure of Monetary Interest and General Nature Thereof: None.

2025-161 Moved by: D. Britton Seconded by: L. Patey
That the agenda of the Special Council Meeting of May 14, 2025, be approved
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Carried

2025-162 Moved by: L. Patey Seconded by: D. Britton
WHEREAS the Municipality of Powassan is undertaking an update of its Official Plan; and,

THEREFORE, BE IT RESOLVED that the Council for the Municipality of Powassan hereby accepts the verbal submissions presented at the Statutory Public Meeting held on May 14, 2025, and will ensure all planning related matters will be Considered in the final Official Plan to be presented at a future meeting of Council. **Carried**

2025-163 Moved by: L. Patey Seconded by: D. Britton
That council now adjourns at 7:46pm. **Carried**

Mayor

Deputy Clerk

Powassan & District Union Public Library

Minutes for Monday, March 17, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Tina Martin, Randy Hall, Bernadette Kerr, Brenda Lennon, Steve Kirkey, Pat Stephens, Marie Rosset

Via Zoom: Debbie Piper, Valerie Morgan


Absent with regrets: Laurie Forth

Item	Action	Responsibility
1. Call to order	6:15 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
3. General Consent Motion: Present the general Consent Motion for March 2025, which includes: <ul style="list-style-type: none"> a) Approval of March 17, 2025 Agenda b) Approval of Minutes from the February 24, 2025 meeting c) Approval of the February 2025 Financial Statements d) Approval of February 2025 Library Reports 	<p>Motion: 2025-12</p> <p>That the General Consent Motion for March 2025 be adopted as presented</p> <p>Moved by: Steve Kirkey Seconded by: Pat Stephens</p> <p>Carried.</p>	
4. Disclosure of pecuniary interest	None	
5. General Business <ul style="list-style-type: none"> a) Budget Update 	<p>-Randy Hall informed the Board that the Municipality of Powassan deliberations to approve their 2025 Budget are still in progress and thus the PDUPL Budget approval is still pending.</p>	

b) Grants update	Application to the OLITA Grant was submitted for \$300 required to cover the cost of a French online e-book collection	CEO
c) OLS Pay Equity Sessions – Feb and March 11	Steve Kirkey and CEO attended second session Retained message: Add a few necessary documents to the existing plan to make it compliant. Goal is to complete by September 2025	
d) Closed Session	Motion: 2025-13 That the PDUPL move into a session at 6:45pm, that is closed to the public in accordance to the Public Act, Section 16.1(d) Labour relations or employee negotiations at 6:35pm. Moved by: Pat Stephens Seconded by: Bernadette Kerr Motion: 2025-14 That the PDUPL move out of a session that is closed to the public at 7:05pm Moved by: Stephen Kirkey Seconded by: Pat Stephens	
e) Upcoming Activities	<ul style="list-style-type: none"> - CEO highlighted the successes of the 2025 March Break activities. - The Library will participate in the Powassan Maple Syrup Festival selling taffy in front of the library. Breya Market-Matthews will be in charge 	
6. Correspondence	None	
7. Committee Reports		
a) Property Committee	CEO is still working with Save on Energy organization to complete the interior light installation, and with NGM to complete the Accessibility updates.	
b) Financial Committee	Nothing to report.	

c) Policy Committee	<p>- HR-01 Personnel Policy - Personnel Manual: deferred until next month</p> <p>- HR-02 Salaries Policy</p> <p>Motion: 2025-15 That the HR-02 Salaries Policy be adopted as amended.</p> <p>Moved by: Brenda Lennon Seconded by: Pat Stephens</p> <p>Carried.</p>	
d) Friends of the Library	<p>Bernie and Linda Penney are in the process of wallpapering the interior of the elevator. The Friends will have a Spring/Garden basket available for a draw, to be drawn shortly after the Maple Syrup Festival. Tickets are available for a donation.</p>	
8. Adjournment	<p>Motion: 2025-16 That the March 17, 2025 meeting be adjourned at 7:40pm Moved by: Bernadette Kerr</p>	<p>Next meeting: April 21, 2025 at 6:15 pm</p>

Chairperson: 
Kristine Martin, Chair

Recorder: 
Marie Rosset, CEO



Chief Administrative Officer's Report

May 2025

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

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International Women’s Day Event—South River (March 8, 2025)

On Saturday, March 8th Esprit Place was proud to support an event in South River in recognition of International Women’s Day at the South River-Machar Community Centre. The event was well attended, including two members of our Board, Irene Smit and Teri Brandt, pictured below.

INTERNATIONAL WOMEN’S DAY 2025

Saturday, March 8th, 2025—5:00-9:30 pm

South River-Machar Community Centre



#ACCELERATE ACTION

Jen Grant is an award nominated stand up comedian as well as a dynamic key note speaker. Originally from Ottawa, Jen was honoured to be profiled in Ottawa Life Magazine as one of the top 25 People in the Capital.

A story telling, observational style of comedian, Jen Grant is both unique and relatable. She writes about life and she will have you laughing until you’re crying. In her uplifting talk, Jen will tackle a variety of topics, including honouring oneself. It will not only increase confidence but also demonstrate how regular people can affect positive change on a global and personal scale.

As a keynote speaker Jen is engaging, inspiring, entertaining and informative. The audience will leave with not only a message and tools to help inspire change in their lives but also with sore cheeks from laughing so hard.

REGISTRATION IS NOW OPEN!

Seating is limited. Please contact us to secure your spot!

5:00-6:00

Cocktail Hour & Networking

Cash Bar

6:00-7:30

Catered Dinner

Hap-pea-ness Catering

8:00-9:00

Keynote Presentation

Fundraising






Silent Auction

\$25 Admission Fee

Contact us to Register!

Women’s Own Resource Centre

705-386-9672

 Ontario  District of Parry Sound   The Labour Market Group 

2

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District March 2025

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	1	0	0	2	7	10
Toddler (18-30M)	11	8	6	14	33	72
Preschool (30M-4Y)	16	12	25	41	47	141
# of Active Children	28	20	31	57	87	223

The Home Child Care Program currently has 18 active homes and is actively seeking 2 additional homes to fill the licensed capacity. Enrollment in all licensed programs has remained consistent since January and supervisors are adapting to the ministry cost-based funding formula.

School Age Programs March 2025

Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	8
Mapleridge Summer Program	N/A
Sundridge Centennial After School	11
Home Child Care	29
# of Active Children	76



Inclusion Support Services March 2025

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	1	1	2	2	0	0	0
Toddler (18-30M)	6	11	17	14	0	3	1
Preschool (30M-4Y)	7	38	45	44	5	3	1
School Age (4Y+)	1	13	14	19	0	1	3
Monthly Total	15	63	78		5	7	2
YTD Total	17	64		81	14	24	10

EarlyON Child and Family Programs March 2025

Activity	Jan 2025	Feb 2025	Mar 2025	YTD
Number of Child Visits	852	755	855	2462
Number of New Children Attending	243	64	48	355
Number of Unique Children Attending			301 YTD	
Number of Adult Visits	661	605	704	1970
Number of Unique Adults Attending			283 YTD	
Number of Virtual Programming Events	7	7	8	22
Number of Engagements through Social Media	215	98	91	404
Number of Views through Social Media	33,693	17,975	21,519	73,187

Funding Sources for District Wide Childcare Spaces - March 2025

Funding Source - Active	# of Children	# of Families
CWELCC*	48	46
CWELCC Full Fee	217	214
Extended Day Fee Subsidy	4	4
Fee Subsidy	26	20
Full Fee	26	24
Ontario Works	2	2
Total	323	310

Funding Source - New	# of Children	# of Families
CWELCC*	1	1
CWELCC Full Fee	1	1
Extended Day Fee Subsidy		
Fee Subsidy		
Full Fee		
Ontario Works		
Total	2	2

Exits	# of Children	# of Families
Fee Subsidy	1	1
CWELCC Full Fee		
Extended Day Fee Subsidy	1	1
Fee Subsidy		
Full Fee		
Ontario Works		
Total	2	2

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the waitlist by removing duplicates, training staff and assisting families with updating their profiles.

Data for March 2025

Number of Unique Children on the Application Portal		
514		
Children who Identify as Indigenous	Children Identifying Francophone Relatives	Prenatal Children
43	36	48
Unique Children - includes children waiting for care and those who are placed in care but have applied to other child care centres/programs. (ie: currently in an infant space and have also applied for JK/SK after school program) - Or - includes all children who have completed an application for child care		

Unique Children Waiting for Care
468
Waiting for Care - children who remain on the application portal for care. Once placed in program, and not waiting for additional or other programs, children are removed from the application portal

Year, Month

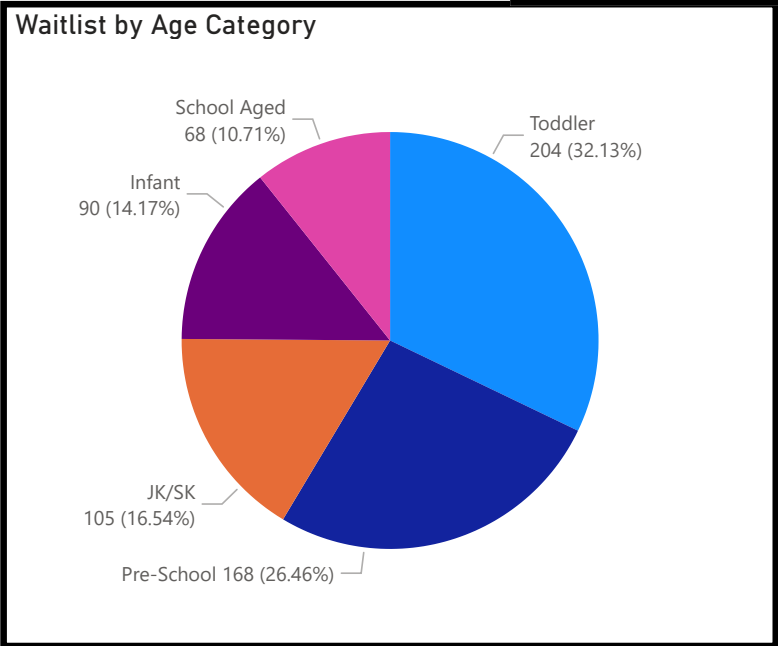
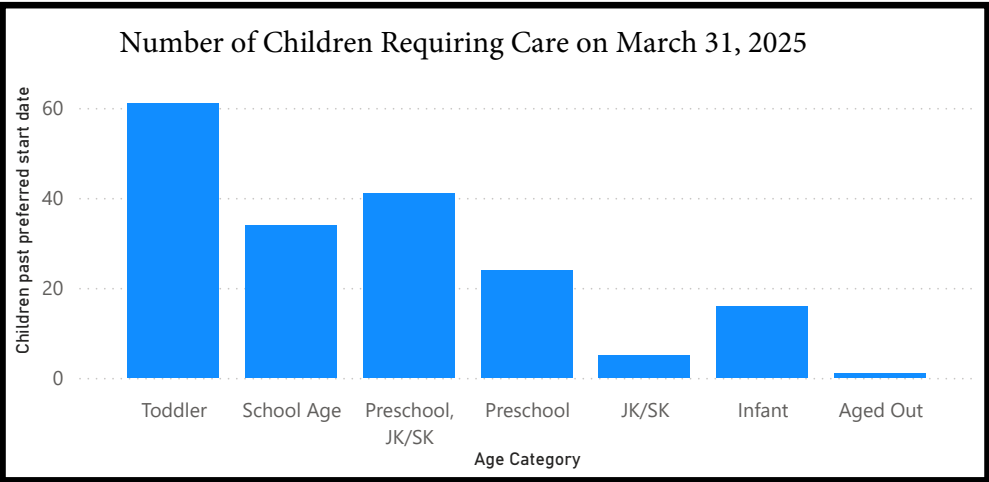
Multiple selections

Month

March

Waitlist Additions

49



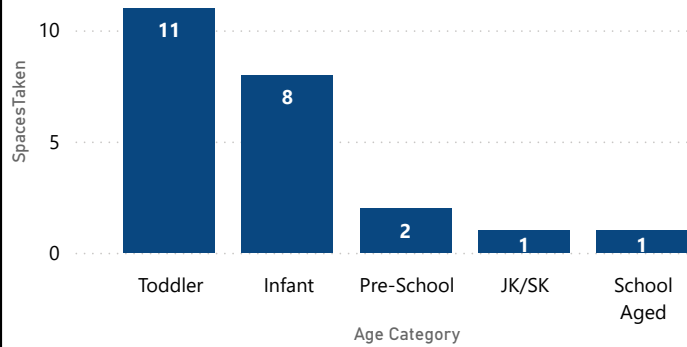
Year

2025

Month

March

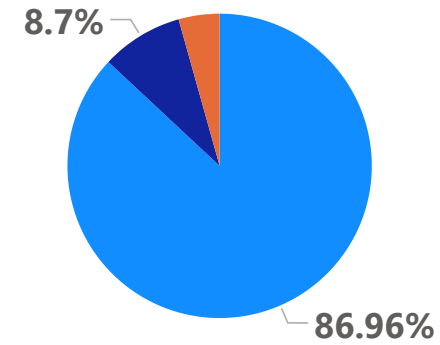
Spaces Filled by Age Category



Spaces Filled by Program Time

Program Time

- Full Day
- Any Time
- After School



Children Placed

23

Spaces Filled

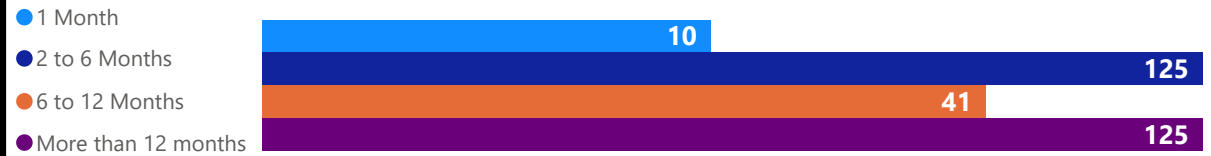
23

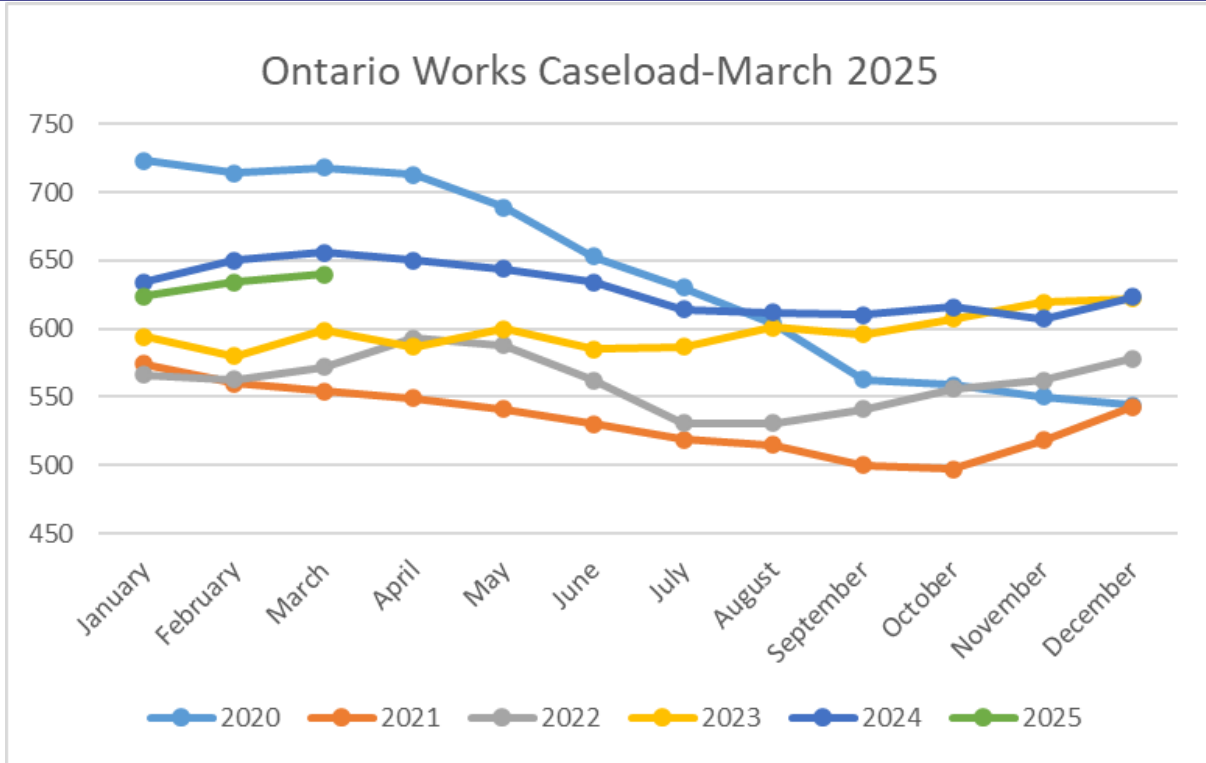
Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

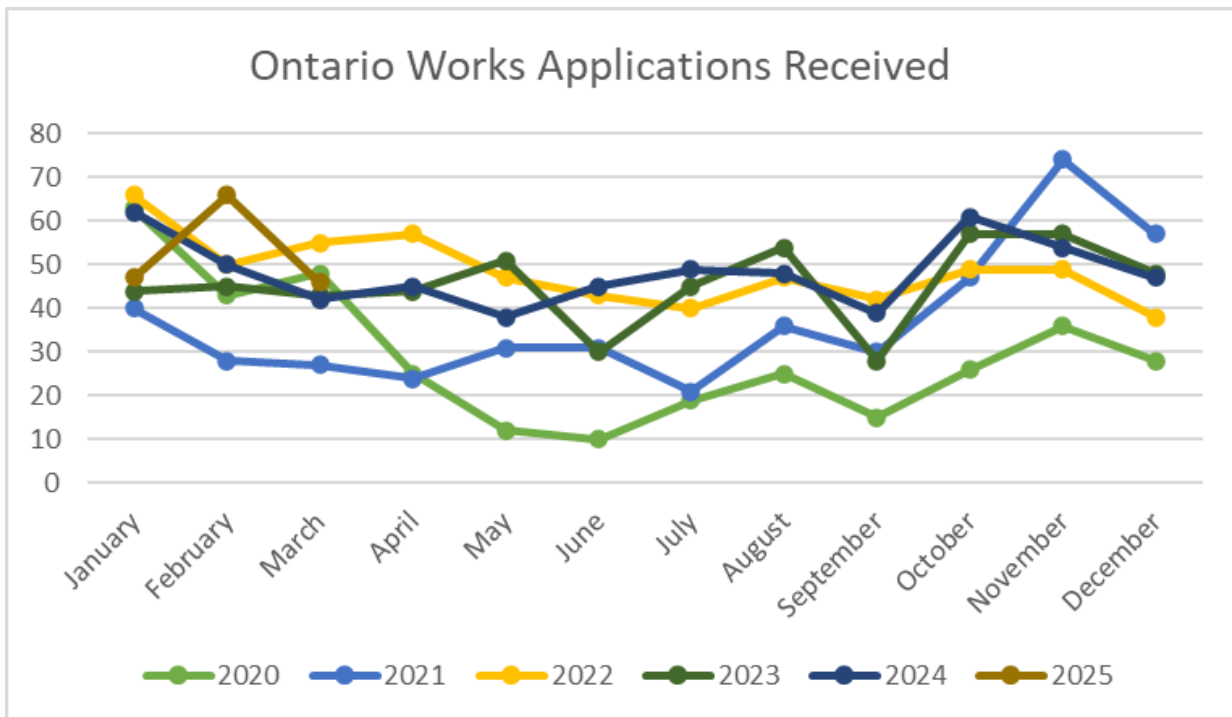
Expectation of Future Care

Number of children with a preferred start date within 1 month, 2-6 months, 6 months to a year, or more than a year.

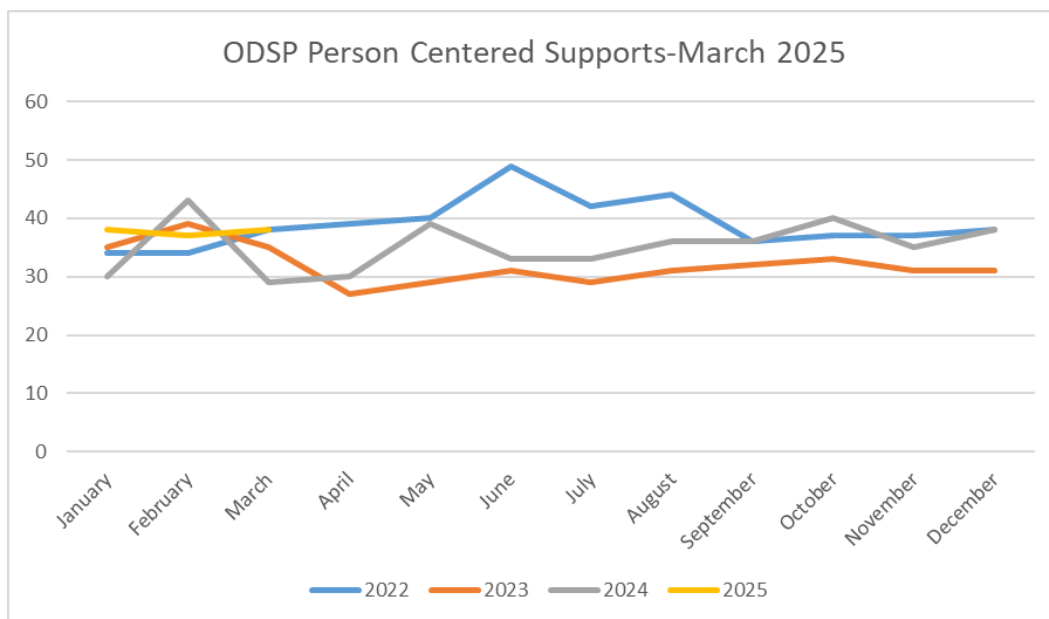




**Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office
Ontario Works Applications Received**



ODSP Participants in Ontario Works Employment Assistance



The OW Caseload is up slightly to **640** cases. We are providing **38** ODSP participants Person-Centred Supports. We also have **58** Temporary Care Assistance cases. **46** applications were received through the province's Ontario Works Intake Unit (OWIU).

Employment Services Transformation & Performance Outcomes

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 key areas;

- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

With this change, we have new Performance Outcomes that will be reported on monthly going forward.

% with an Action Plan created

Percentage of OW + NDA Members with mandatory participation requirements...



Provincial Average-59.7%

Target-100%

**NDA refers to ODSP participants

Referrals to Employment Ontario

Percentage of OW + NDA Members with mandatory participation requirements...



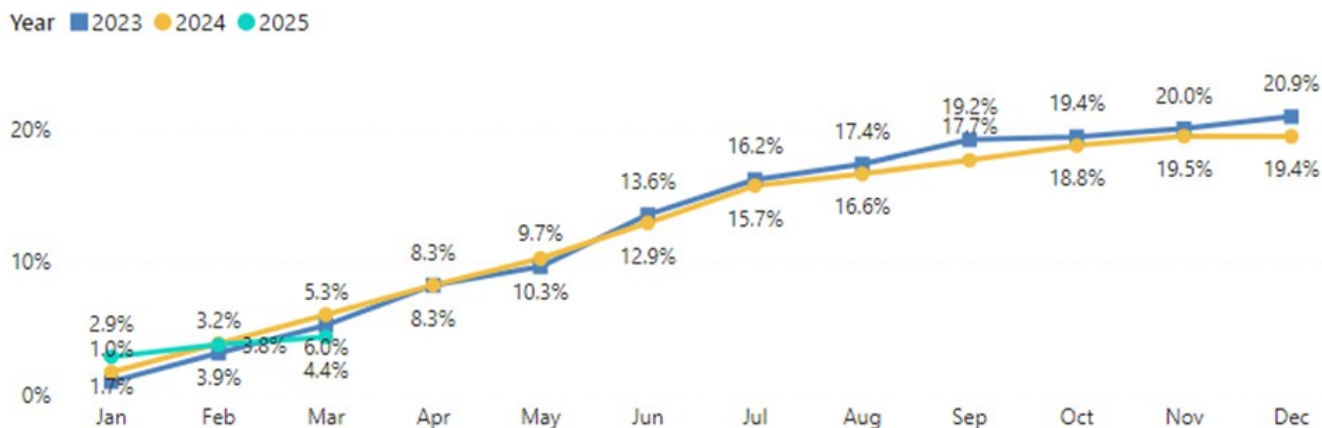
Provincial Average 9.2%

Target 32%

**NDA refers to ODSP participants

% Exiting to Employment

Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)



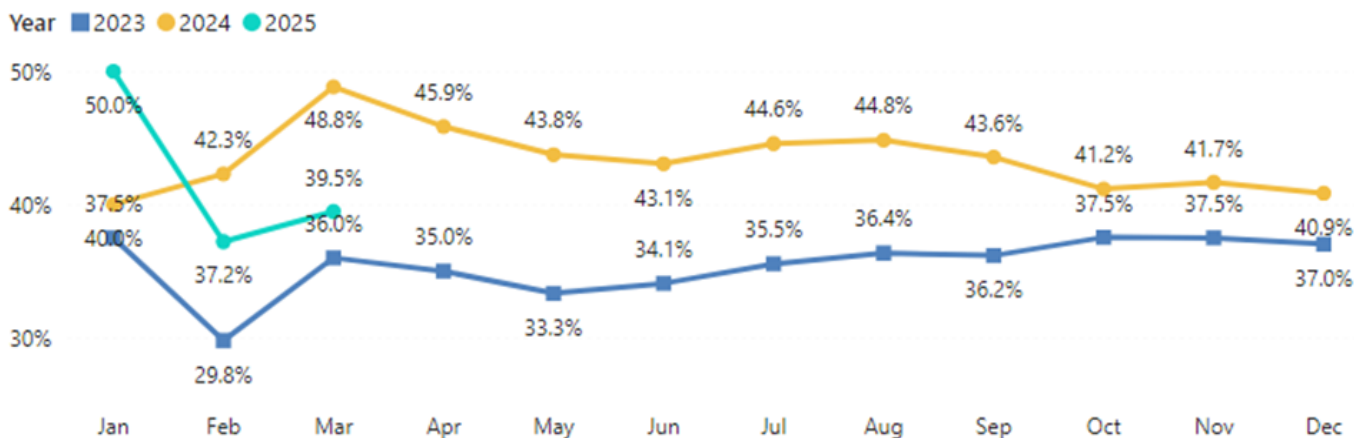
Provincial Average 3.2%

Target 22%

**NDA refers to ODSP participants

% of OW Cases Exit the Program and Return within One Year

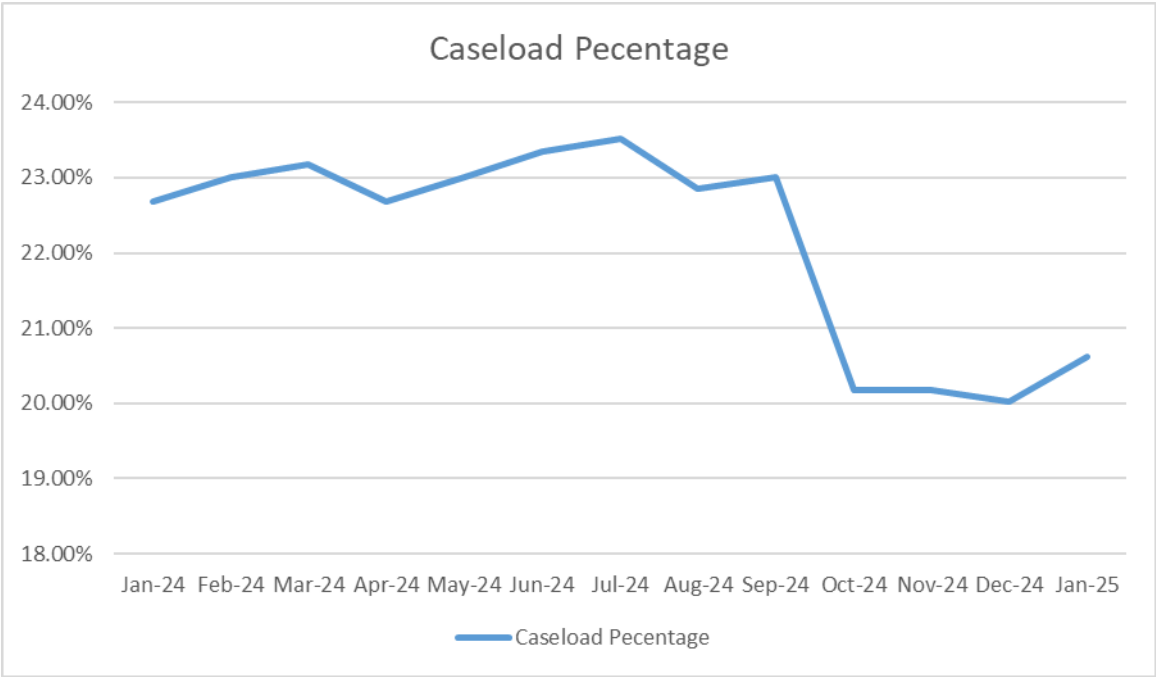
Percentage of Ontario Works cases who exit the program and return within one year



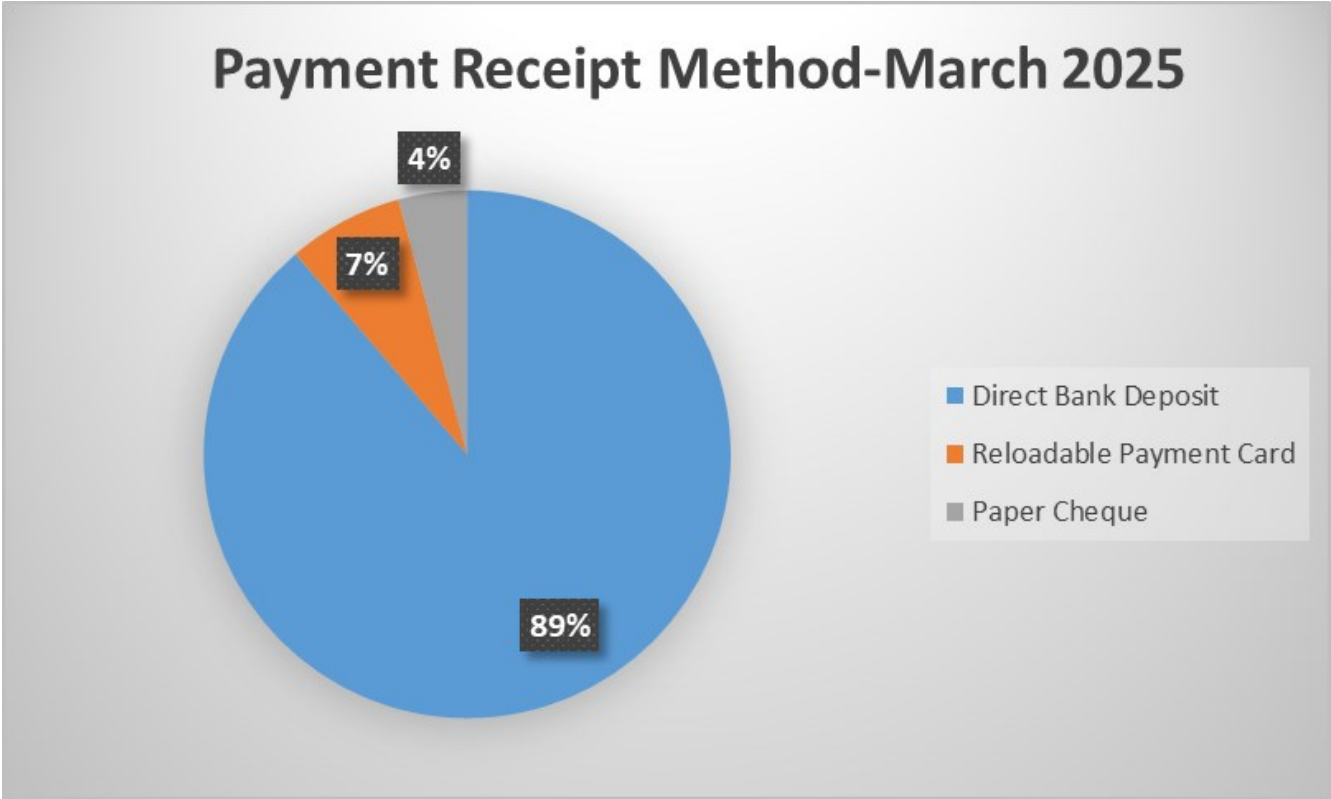
Provincial Average: 33.6%

Target: 35%

MyBenefits Enrollment 2025



DBD Enrollment

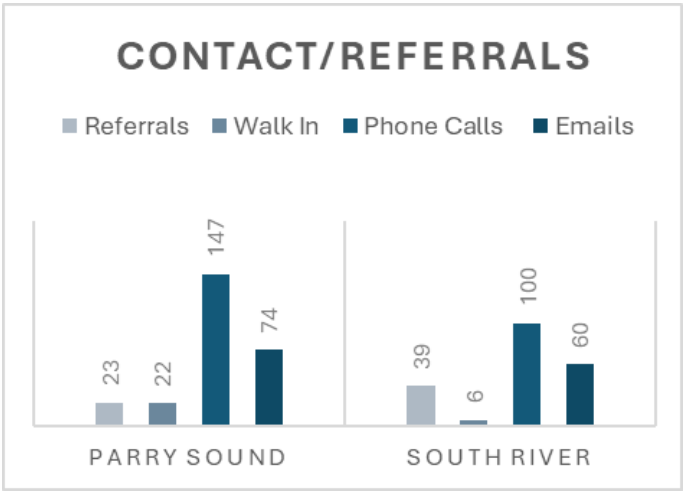


Income Support & Stability Update

Income Support and Stability Program Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in achieving and maintain life stabilization goals.

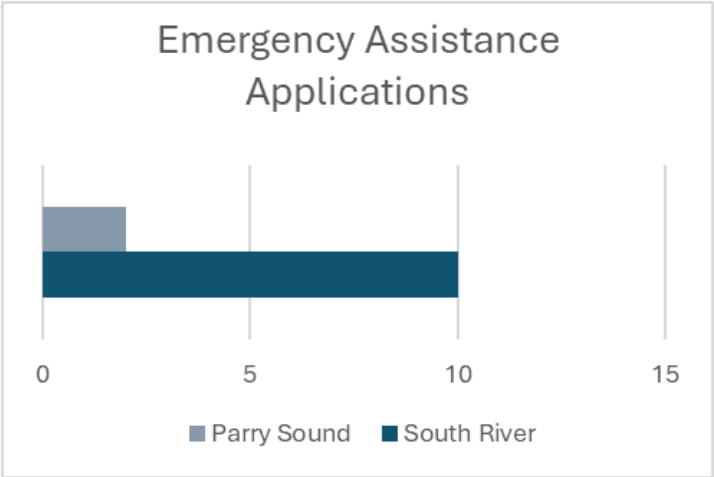
Contact / Referrals – March 2025

The data collected is initial contact made with a client to determine eligibility for on going support. This includes ongoing Housing Stability and Ontario Works cases.



Emergency Assistance Applications
March 2025

An application can be created when the applicant is not currently in receipt of social assistance, or not serving a period of ineligibility. Administrator also must be satisfied the applicant to the best of their ability made a reasonable effort to access other resources.



Client Referrals

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

March 2025	East	West	YTD
Homeless	1	4	12
At Risk	9	10	36
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			
Esprit Outreach Homeless			
Esprit Outreach at Risk			
Esprit in Shelter			

Short Term Housing Allowance

Max of \$400 for 6 months

	Active	YTD
March	8	16

Household Income Sources and Issuance from Homelessness Prevention Programs Funding (HPP)

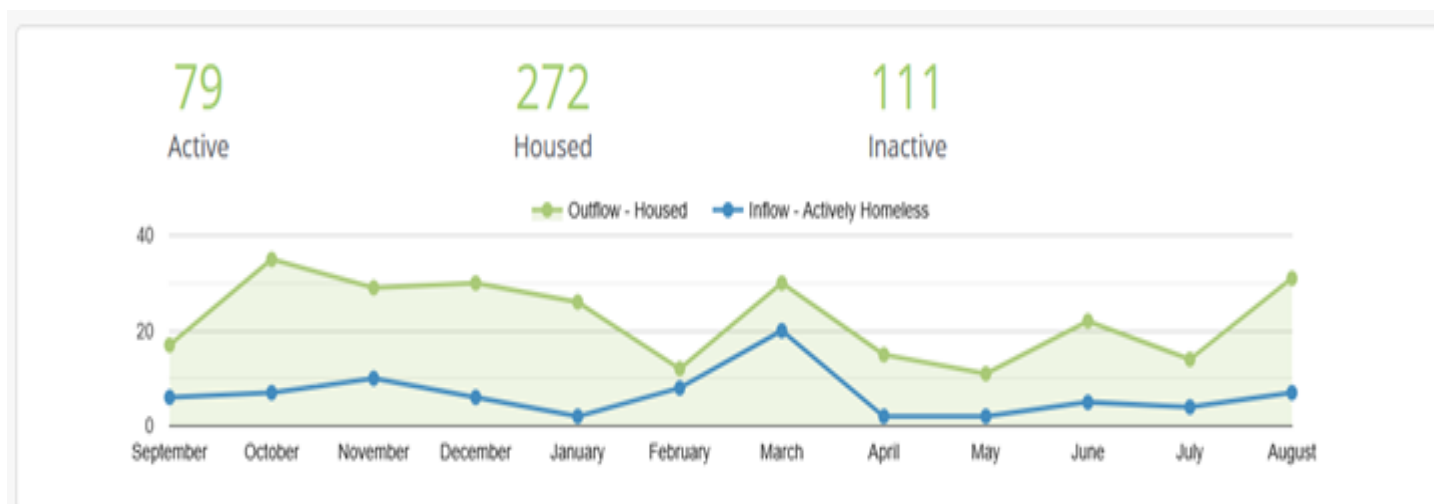
March 2025 Income Source	Total	HPP
Senior	4	\$2,901.27
ODSP	12	\$8,123.80
Ontario Works	7	\$6,604.94
Low Income	1	\$791.04
Total		

March 2025 Reason for Issue	Total
Rental Arrears	\$9,800.35
Utilities/Firewood	\$4,317.56
Transportation	
Food/Household/Misc.	\$4,303.10
Emergency Housing	
Total	\$18,421.01

By-Name List Data

September 1, 2021– March 31, 2025

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access.



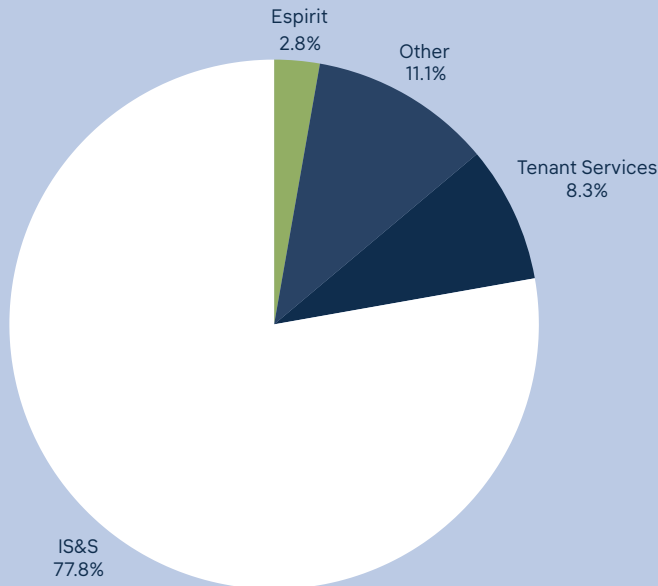
44
Av. Age



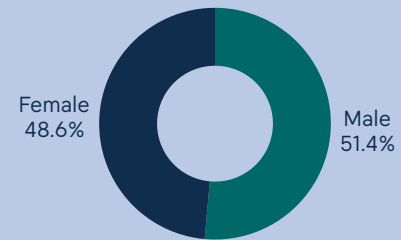
36
Clients

291 CLIENT ENCOUNTERS

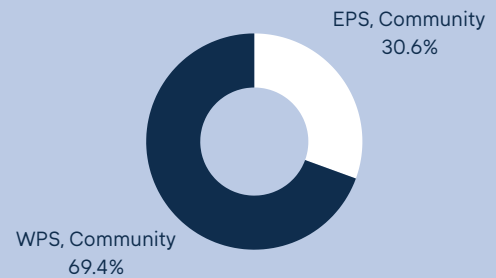
Referral Source



Client Gender



Location of Encounter



Referral Out

SJB 6	Home & Community Care 1	ODSP 2	Harvest Share 1	EMS 1
	Monarch 1	Housing Stability 1	ABI Collaborative 1	Legal Aid 3
CMHA 8	RAAM 2	PSFC 1	Victim Services 1	PSFHT 1
	Lakeland LTC 1	Huntsville Food Bank 1	Rural Wellington Addiction Service 1	Harvest Share 1
NPLC 4	Salvation Army 2	Connex Ontario 1		HSP 1

Housing Programs

Social Housing Centralized Waitlist Report March 2025

	East Parry Sound	West Parry Sound	Total
Seniors	50	134	184
Families	147	478	625
Individuals	503	159	662
Total	700	771	1471
Total Waitlist Unduplicated			408



Social Housing Centralized Waitlist (CWL) 2024 - 2025 Comparison Applications and Households Housing from the CWL

Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2025	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	3		2	1		Jan	9	0	0	2	
Feb	5		11	1		Feb	8	0	2	3	
Mar	7		3	3		Mar	9	1	4	1	
Apr	10	1	7			Apr					
May	4	1	5	1		May					
June	1		15	3		June					
July	9	1	19			July					
Aug	9	1	21			Aug					
Sept	6		16	2		Sept					
Oct	6		9	4		Oct					
Nov	10	1	17	3		Nov					
Dec	11		6	3	2	Dec					
Total	81	5	131	21	2	Total	26	1	6	6	0

SPP = Special Priority Applicant

Parry Sound District Housing Corporation

March 2025

Activity for Tenant Services

	Current	YTD
Move outs	2	5
Move in (centralized waitlist along with internal transfers)	2	7
L1/L2 hearings	0	2
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	1	4
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	1	5
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	0
Repayment agreements (formal & informal)	0	7
No Trespass Order	0	0
Tenant Home Visits	27	85
Mediation/Negotiation/Referrals	16	50
Tenant Engagements/Education	4	6

Property Maintenance

March 2025

Pest Control		2 Buildings are currently being monitored monthly for bedbugs. There are 4 active units.
Vacant Units	9	8 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	7	6 market, 1 affordable units available
After Hours Calls	10	leaks, Furnace not working, Fire panel offline, tenant behaviour, Technician required access, flooding from unit, Front door not latching, Tenant admitted into hospital required unit to be secured
Work Orders	70	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	238	Purchase Orders are for services, and materials required outside of the Housing Operations Department
Fire Inspections	0	**Scheduled to attend the annual inspections in May**
Annual Inspections	0	**SCHEDULED FOR MAY 2025**
Incident Reports	1	*February 2025- Head Office: gas smell which was a false alarm; determined it was a misfire of the HVAC unit and no potential for danger. HVAC repaired.

Capital Projects

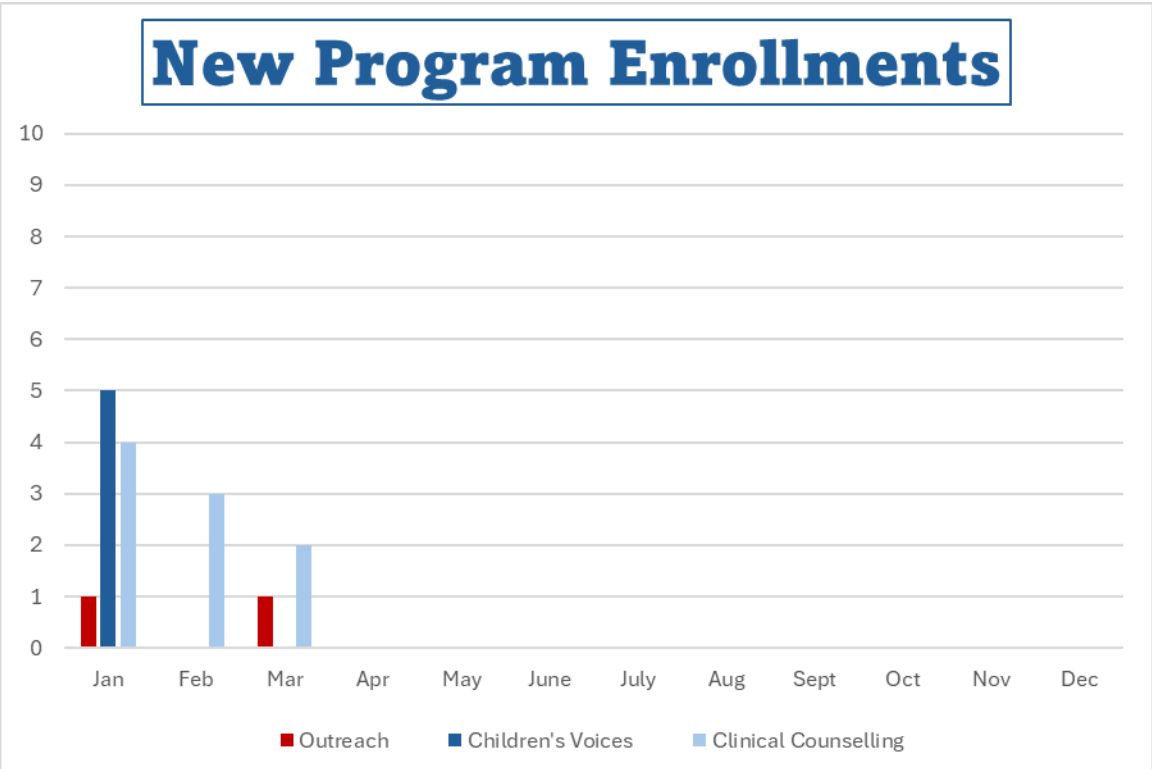
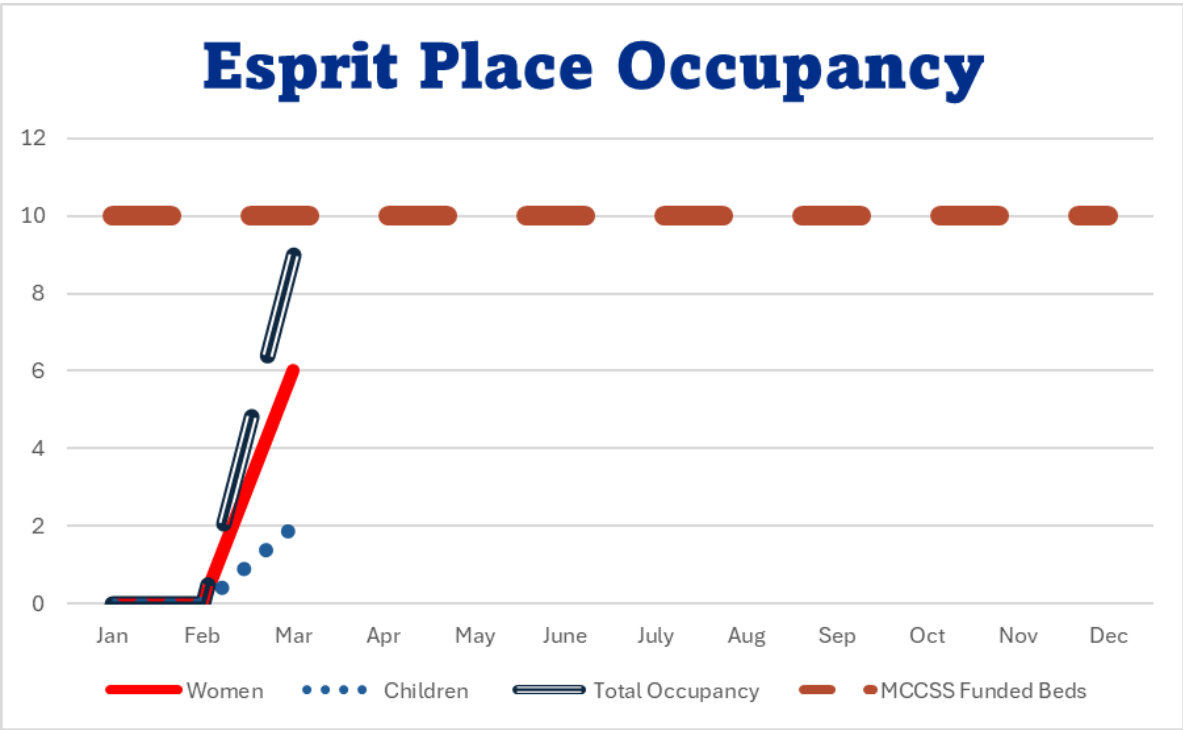
March 2025

During the month of March, the Capital Program was busy with the following:

- Wrapping up the window replacement project at the 6-story apartment building in Parry Sound
- Wrapping up renovation to Esprit Place (doors opened March 8th)
- 2-Family homes with mould remediation in Parry Sound- **completed** March 27th, and 28th 2025
- Family home asbestos abatement and mould remediation in Burk's Falls- **(completed)** March 27th, 2025
- Two one-bedroom homes in Burk's Falls – extensive mould remediation, and plumbing repairs. **(Ongoing)**
- One-bedroom home in Callendar has a warped lintel; consultations underway to rectify **(Ongoing)**
- Carpet replacement at Parry Sound head office **(completed)** March 30th, 2025
- South River head office; working with insurance company to remedy damage from the flooding **(Ongoing)**
- Asbestos abatement and mould remediation at two 1-bedroom homes in South River. **(One completed, one ongoing)**
- Load bearing retaining wall replacement underway.
- Installation of a new door at a childcare facility **(completed)**
- Drainage repairs at a family home in Parry Sound **(ongoing)**



Esprit Place Family Resource Centre



Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025
Total Page Followers	677	682	698	713	721	731
Post Reach this Period (# of people who saw post)	3032	2421	5003	4923	7739	3660
Post Engagement this Period (# of reactions, comments, shares)	257	59	666	697	788	40
Facebook -Esprit Place Family Resource Centre	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025
Total Page Followers	209	214	214	217	220	224
Post Reach this Period (# of people who saw post)	3103	3304	608	998	1214	164
Post Engagement this Period (# of reactions, comments, shares)	151	119	12	65	94	3
DSSAB LinkedIn Stats https://bit.ly/2YyFHIE	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025
Total Followers	501	503	515	519	525	537
Search Appearances (in last 7 days)	10	52	40	72	131	187
Total Page Views	55	50	32	46	34	37
Post Impressions	1800	1416	2342	1030	632	843
Total Unique Visitors	23	14	18	22	19	21
Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025
Total Followers	97	97	99	101	103	104
# of accumulated posts	53	59	61	63	64	65

NORTH BAY OPP DETACHMENT BOARD 3

PNC Police Services Board

MEETING MINUTES

Monday, March 24, 2025, at 6:00 p.m.
Powassan Municipal Office, 250 Clark Street, Powassan

Members Present:

Councillor Kirkey, Nipissing Municipal Representative
Councillor Carr, Callander Municipal Representative
Councillor Wand, Powassan Municipal Representative
Shawn Mahoney, Nipissing Community Representative
Keri Tache, Callander Community Representative
Marta Hughes-Bernard, Powassan Community Representative

Non-Members Present:

Inspector McMullen, North Bay OPP Representative

Staff:

Absent with regrets:
Allison Quinn, Clerk, Municipality of Powassan

1. Call to Order

The meeting was called to order at 6:02 p.m.

2. Land Acknowledgement

3. Disclosure of Conflict of Interest and/or Pecuniary Interest and General Nature Thereof
None.

4. Adoption of the Agenda - Resolution 2025-09

Moved by: J. Carr

Seconded by: M. Hughes-Bernard

That the agenda of the PNC Detachment Board meeting of March 24, 2025 be approved.

Carried

5. Approval of Past Minutes - Resolution 2025-10

Moved by: S. Kirkey

Seconded by: J. Carr

That the minutes of the PNC Detachment Board meeting of January 27, 2025, be adopted.

Carried

6. Presentations/Delegations

Inspector McMullen provided an update that there has been few occurrences.

- Detachment has been very well staffed
- Our Detachment is the 2nd Highest in Traffic Enforcement
- Currently only 11 on the Wanted list
- Effective Pilot Program that is providing follow ups
- Dedicated Staff that is on the lakes/trails

7. Business Arising from Previous Minutes

7.1 Electronic Participation in in PNC Board Meetings - Resolution 2025-11

Moved by: S. Kirkey

Seconded by: J. Carr

That the Electronic Participation in PNC Board Meetings Policy be approved.

Carried

7.2 Insurance Update – Resolution 2025-12

Moved by: M. Wand

Seconded by: S. Kirkey

Be It Resolved that the PNC Detachment Board approve the group insurance policy provided by OAPSB for a one-year term in the amount of \$3,888.00 (including taxes).

Carried

8. New Business

8.1 OAPSB – Operating name of the Board – Resolution 2025-13

Moved by: M. Wand

Seconded by: S. Kirkey

That the correspondence from the Ontario Association of Police Services Boards regarding the official operating name of the PNC Board, be received.

Carried

8.2 Bylaw 2025-01 – A Bylaw to amend the operating name of the Board – Resolution 2025-14

Moved by: M. Hughes-Bernard

Seconded by: J. Carr

That Bylaw 2025-01 Being a Bylaw to amend the name of the North Bay OPP Detachment Board 3 to Powassan Nipissing Callander OPP Detachment Board,

Be READ a FIRST and SECOND time and considered READ a THIRD and FINAL time and adopted as such this 24th day of March 2025.

Carried

8.3 PNC Board shared costs – Resolution 2025-15

Moved by: M. Wand

Seconded by: S. Kirkey

That the costs for the Powassan Nipissing Callander OPP Detachment Board for the year 2025, be allocated as follows, based on population from the latest Statistics Canada Census:

Nipissing	19%
Callander	44%
Powassan	37%

Carried

9. Reports

None.

10. Correspondence

None.

11. Addendum

None.

12. Closed Session

None.

13. Next Meeting

The next meeting will be held Monday, May 5, 2025 (was originally planned for April 28th but due to elections we had to postpone. All were in agreement with the May 5th date).

14. Adjournment – Resolution 2025-16

Moved by: J. Carr

Seconded by: M. Hughes-Bernard

That the PNC Detachment Board meeting of March 24, 2025, be adjourned at 6:35 pm.

Carried



STAFF REPORT

To: Council
From: Treasurer/Director of Corporate Services, B. Robinson
Re: Hummel Bridge Repair Update – Required studies

RECOMMENDATION:

That the memo from Treasurer/Director of Corporate Services B. Robinson be received for information purposes.

ANALYSIS:

The following information was provided to staff from the Township of Nipissing:

The Township of Nipissing and the Municipality of Powassan provided a delegation requesting funding for the replacement of Hummel Bridge, closed in 2024 due to structural integrity concerns, to the Minister of Infrastructure in August 2024.

Included in the delegation report was an estimate of costs and a list of required studies and permits for the project. Both Councils have agreed that completion of those studies and permits in order to prepare the project for a “shovel ready” approach is a priority in 2025.

2025 Priorities:

A discussion with Tashi Dwivedi, P. Eng. was held on May 8, 2025, to discuss the list of studies/permits required, establish the priorities from the list and ensure the time frame of validity of the data in the studies.

The Subsurface Geotechnical Investigations & Reporting has been completed prior to the closure of the bridge and will remain valid. The Cultural Heritage Evaluation Report/Heritage Impact Study and the Archaeological Studies Stage 1 and Stage 2 are required for the completion of the Schedule B Environmental Assessment, as a result, the first studies to be ordered will be the Heritage Impact Study and the Archaeological Studies.

The Legal/Topographical Survey can proceed while the other studies are underway. With the completion of these four items, this will place the project in a ready to tender position. The tender for the project will include the detailed design component, this is dependent on the information provided in the previous studies to be completed.

The Species at Risk Screening can be provided by local sources and should be conducted closer to the project start time frame to ensure that all relevant legislative changes are met.

The Soil Characterization Report can be included in the project and is of minimum risk as both municipalities are able to accept the excess soils at their landfill sites provided it is found to be suitable for the disposal.

Summary: Study Name	Priority	Estimate
Cultural Heritage Evaluation Report/Heritage Impact Study	1	\$ 7,500
Archaeological Studies Stage 1 and Stage 2 (if required)	1	\$ 5,000
Schedule B Environmental Assessment	2	\$12,000
Legal/Topographic Survey	3	\$ 7,500
Species and Risk Screening/DFO Request for Project Review	4	\$ 7,500
Detailed Design Component	4	\$40,000
Soil Characterization Report *completed with project, included in RFP process – may be less as excess soils can be placed at either municipality's landfill sites.	4	\$15,000

The Township of Nipissing has contacted a company recommended by HP Engineering for a quote on the Cultural Heritage Study and Archaeological Studies. Once this is received it will be compared to the budget estimates and a recommendation will be provided to each Council for approval.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BYLAW NO. 2025-08

Being a Bylaw to set tax ratios for municipal purposes for the year 2025

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 308, to establish the tax ratios for 2025 for the Corporation of the Municipality of Powassan;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act R.S.O. 1990 ch 31, as amended and regulations thereto.

AND WHEREAS Regulation 385/98 states that Revenue Neutral Ratios are not permitted for 2025 due to the reassessment deferral, the Transition Ratios for 2020 will be used;

NOW THEREFORE the Council of the Municipality of Powassan hereby enact as follows:

1.

Class	Tax Ratios
Residential	1.000000
Multi-Residential	1.964129
Commercial – Occupied	1.454395
Commercial – Vacant	1.018077
Commercial- Excess land	1.018077
Industrial – Occupied	1.750069
Industrial – Vacant/excess	1.137545
Large Industrial	2.230413
Large Industrial-Excess	1.449768
Aggregate Extraction	1.424042
Pipelines	1.037396
Farm	0.250000
Managed Forest	0.250000
Landfills	2.151187
New Multi-Residential	1.000000

2. That this Bylaw shall come into force upon adoption.

READ a **FIRST** and **SECOND** time on the 6th day of May 2025, and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BYLAW NO. 2025-09

Being a Bylaw to adopt the 2025 Municipal Budget

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 290 to prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Powassan hereby enacts as follows:

1. That the attached 2025 Municipal Budget (Appendix “A”) be adopted.

READ a **FIRST** and **SECOND** time on the 6th day of May 2025, and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BYLAW NO. 2025-10

Being a Bylaw to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2025.

WHEREAS the Council of the Corporation of the Municipality of Powassan has, in accordance with the Municipal Act, considered the estimates of the municipality, and whereas it is necessary that the following sums be raised by taxation for the year 2025.

General Purposes \$ 4,754,115

Education \$ 772,317

WHEREAS Section 312 of the Municipal Act, 2001, S.O. 2001, c. 25, provides that the Council of the Municipality of Powassan shall pass a by-law to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes, and;

WHEREAS Section 307 of the said Act require tax rates to be established in the same proportion to tax ratios; and

WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS as follows:

1. That every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

Fifty percent (50%) of the final levy rounded upwards to the next whole dollars shall become due and payable on the 31st day of July 2025 and the balance of the final levy shall become due and payable on the 30th of September 2025.

Non-payment of the amount, as noted on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates, shall be added a penalty of 1.25 percent per month, which will be added on the first day of each and every month the default continues.

2. On all taxes levied in default on January 1st, 2025, interest will be added at a rate of 1.25 percent per month for each month of default.
3. That a tax rate is hereby adopted to be applied against the whole of the assessment for real property in the following classes:

Class	General	Education
Residential	.01322780	.00153000
Multi-Residential	.02598111	.00153000
New Multi-Residential	.01322780	.00153000
Commercial Occupied	.01923845	.00880000

Commercial Vacant Units	.01346692	.00880000
Commercial Vacant/Excess Land	.01346692	.00880000
Commercial New Construction	.01923845	.00880000
Commercial Occupied-Education Retained	.01923845	.00945188
Industrial Occupied	.02314956	.00880000
Industrial Vacant/Excess Land	.01504722	.00880000
Industrial New Construction	.02314956	.00880000
Large Industrial	.02950346	.00880000
Large Industrial Excess Land	.01917724	.00880000
Pipelines	.01372247	.00753775
Farmland	.00330695	.00038250
Managed Forests	.00330695	.00038250
Landfills	.02845547	.00980000
Aggregate Extraction	.01883694	.00511000

4. Penalties and interest added on all taxes of the tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The collector shall mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. Taxes are payable at the Powassan Municipal Office, 250 Clark Street, PO Box 250, Powassan, Ontario P0H 1Z0, or through alternate means as specified in the Municipal Tax Collection Policy.
7. That this Bylaw shall become in effect upon its adoption.

READ a FIRST and SECOND time on the 6th day of May 2025, and considered **READ a THIRD and FINAL** time and adopted as such in open Council the 20th day of May 2025.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BYLAW NO. 2025-11

Being a Bylaw to adopt the Water and Wastewater Budgets for 2025

WHEREAS Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2025 Water and Wastewater Budgets (Appendix “A”) be adopted.
2. That this Bylaw shall come into force and effect on the date of passing.

READ a **FIRST** and **SECOND** time on the 6th day of May 2025, and considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council the 20th day of May 2025.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BYLAW NO. 2025-12

Being a Bylaw to adopt the water and wastewater Rate and Fee Schedule for 2025

WHEREAS Section 391 of the Municipal Act permits a municipality to pass bylaws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2025 Water and Wastewater Rates and Fees (Appendix “A”) be adopted.
2. That this Bylaw shall take effect on the date of adoption.

READ a FIRST and SECOND time on the 6th day of May 2025, and considered **READ a THIRD and FINAL** time and adopted as such in open Council the 20th day of May 2025.

MAYOR

CLERK

Water & Wastewater SCHEDULE A – Rates & Fees

ByLaw 2025-12

New / Replacement Meters & Services

Size of service meter	Cost \$
Up to 20mm	\$320.00
25mm	\$422.00
Large Meters greater than 25 mm -meter cost plus 20% for extra parts & installation cost	Cost plus 20%

Consumptive and Fixed Monthly Charges

Fixed Monthly Charge Based on Meter Size

Meter Size (mm)	Meter Size (inches)	Service Charge (\$/30- days)
15	0.62	24.93
20	0.75	24.93
25	1	24.93
40	1.5	32.12
50	2	51.71
75	3	124.81
100	4	196.16

Consumptive Rates - Water

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered	3.25
Multi-family metered	3.25
Industrial/Commercial/Institutional	3.25

Consumptive Rates –Wastewater (Sewer) Surcharge

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered – 66.7% of Water Rate	2.17
Multi-family metered – 66.7% of Water Rate	2.17
Industrial/Commercial/Institutional – 66.7% of Water Rate	2.17

Flat Rate or Temporary Water Rate

Description	Water Rate
Residential flat rate (unable to meter) - Monthly	135.44
Residential flat rate (refuse to meter) - Monthly	404.50
Construction/Temporary water rate (\$/30-days)	135.44
Interrupted Usage	Fixed rate/mo Plus turn off/on charge per user fee by-law

Penalties & Offences

Offence Penalties

Offence	Specified Penalty
Prohibited installation upstream of meters	\$250
Prohibited installation upstream of premises-isolating cross connection control device	\$250
Tamper, break or remove seal on water service connection or meters	\$250
Failure to notify of damaged meters	\$250
Failure to notify of broken seal on bypass valve or meters within 24-hours	\$250
Interfere or tamper with meters or reading device	\$500
Prohibited opening of bypass valve or metering installation	\$500
Tamper meter AMR system	\$100

Others

Offence	Specified Penalty
Provide false information	\$100
Allow potable water to run off parcel directly into the street or sidewalk	\$75
Damage, destroy, remove, interfere with water system	\$500
Interfere with another Owner's use of water system	\$250
Prohibited connection to water system	\$1,000
Hindrance of Municipality Employee or agent	\$500
Failure to maintain shut-off valve	\$250
Unauthorized operation of water service valve	\$250
Allow unauthorized operation of water service valve	\$250
Unauthorized cross connection	\$500
Unauthorized use of alternate source of water	\$250
Unauthorized connection of alternate water source to water system	\$500
Prohibited sharing of water supply from one premises to other eligible premises	\$500
Late charges for bills (on "principal" arrears)	1.25% per month

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NUMBER 2025-13

BEING A BY-LAW TO ESTABLISH AND REGULATE A FIRE DEPARTMENT FOR THE MUNICIPALITY OF POWASSAN.

WHEREAS Section 2 of the Fire Protection and Prevention Act requires every municipality to establish a program which must include public education with respect to fire safety and certain components of fire prevention and to provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances, and to appoint a community safety officer or team or establish a fire department to discharge its responsibilities;

WHEREAS Section 5 of the Fire Protection and Prevention Act provides that the Council of a municipality may establish, maintain and operate a fire department for the municipality and that the fire department shall provide fire suppression services and may provide other fire protection services;

WHEREAS Sections 8 and 11 of the Municipal Act authorize a municipality to provide any service that the municipality considers necessary or desirable for the public, and to pass by-laws respecting health, safety and well-being of persons, protection of persons and property, and services that the municipality is authorized to provide;

WHEREAS Section 391 of the Municipal Act authorizes a municipality to impose fees or charges on persons for services or activities provided by the municipality, and for costs payable by the municipality for services or activities provided or done by or on behalf of any other municipality;

WHEREAS Section 425 of the Municipal Act provides that the Council of a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality is guilty of an offence;

WHEREAS Section 446 of the Municipal Act provides that if a municipality has the authority under that or any other act, or under a by-law under that or any other Act, to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense, and the municipality may recover the costs of doing a matter or thing from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

WHEREAS the Council of the Municipality of Powassan deems it desirable and necessary to amend and update its by-law to establish and regulate a fire department for the Municipality of Powassan;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE Municipality of Powassan HEREBY ENACTS AS FOLLOWS:

DEFINITIONS

1. In this by-law, unless the context otherwise requires:
 - (a) "Approved" means approved by Council.
 - (b) "Automatic Aid" means an approved agreement under which a municipality agrees to provide an initial response to fires, rescues, and emergencies in another municipality, or where a municipality agrees to provide a supplemental response to fires, rescues, or emergencies that may occur in another municipality.
 - (c) "Auxiliary Member" means a person who is appointed to provide certain limited functions in support of the delivery of Fire Protection Services voluntarily or for a nominal consideration.
 - (d) "Corporation" means The Corporation of the Municipality of Powassan.
 - (e) "Council" means the Council of the Municipality of Powassan.
 - (f) "Deputy Fire Chief" means a person appointed by Council to act on behalf of the Fire Chief of the Fire Department in the case of absence or a vacancy in the office of the Fire Chief.
 - (g) "Emergency Management and Civil Protection Act" means Emergency Management and Civil Protection Act, 1990, S. O. 1990, c. E.9, as amended, and any successor legislation.
 - (h) "Fire Chief" means the person appointed by Council to act as Fire Chief for the Corporation and who is ultimately responsible to Council as set out in the Fire Protection and Prevention Act.
 - (i) "Fire Department" means the fire department for the Municipality.
 - (j) "Fire Code" means Ontario Regulation 213/07, as amended, and any successor regulation.
 - (k) "Firefighter" means the Fire Chief and any other person employed in or appointed to the Fire Department to undertake Fire Protection Services and includes a Volunteer Firefighter.
 - (l) "Fire Protection and Prevention Act" means the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4, as amended, and any successor legislation.

- (m) "Fire Protection Services" includes fire suppression, rescue and emergency services, fire prevention, public fire safety education, mitigation, prevention and safety education of the risk created by unsafe levels of carbon monoxide, communications, training of personnel involved in the provision of Fire Protection Services, and the delivery of all those services.
- (n) "Limited Service" means a variation of service significantly differentiating from the norm as a result of extenuating circumstances, such as deployment of Volunteer Firefighters in insufficient numbers to safely carry out the delivery of Fire Protection Services, environmental factors, remote properties, concurrent calls, limited water supply, impeded access, private roadways, lanes and drives, obstructions, or extraordinary hazards or unsafe conditions.
- (o) "Member" means any person employed by or appointed by the Fire Chief to the Fire Department and assigned to undertake Fire Protection Services, and includes Full-time staff, Officers, Volunteer Firefighters, Auxiliary Members and administrative staff.
- (p) "Municipal Act" means the Municipal Act, 2001, S.O. 2001, c.25, as amended, and any successor legislation.
- (q) "Mutual Aid" means a plan established pursuant to section 7 of the Fire Protection and Prevention Act under which fire departments that serve a designated area agree to assist each other on a reciprocal basis in the event of a major fire or emergency.
- (r) "Obstruction" means to hinder, obstruct or interfere with or attempt to hinder, obstruct or interfere with a person doing anything that the person is authorized to do within this legislation.
- (s) "Officer" means Fire Chief, Deputy Fire Chief, Captain, and any other person designated by the Fire Chief to supervise Firefighters.
- (t) "Volunteer Firefighter" means a Volunteer Firefighter as defined by the Fire Protection and Prevention Act and includes an Auxiliary Member.

ESTABLISHMENT

2. A Fire Department for the Municipality of Powassan to be known as the "Powassan Fire Department" is hereby established, and the head of the Fire Department shall be known as the Fire Chief.

DEPARTMENT STRUCTURE

3. Council shall appoint a Fire Chief who shall be the highest-ranking Officer and director of the Fire Department.
4. Each division of the Fire Department shall be the responsibility of the Fire Chief and shall be under the direction of the Fire Chief or a member designated by the Fire Chief. Designated members shall report to the Fire Chief on division activities under their supervision and shall carry out all orders of the Fire Chief.
5. The Fire Chief shall have the authority to effect necessary Fire Department operations.
6. In addition to the Fire Chief, Council shall appoint a Deputy Fire Chief who shall report to the Fire Chief as the second highest ranking Officer of the Fire Department and who, in the absence of the Fire Chief, shall have the powers and perform the duties of the Fire Chief.
7. In addition to the Fire Chief and Deputy Fire Chief, the Fire Department shall consist of Fire Prevention Officers, Training Officers, Health & Safety Coordinators, Officers, Volunteer Firefighters, and other members deemed necessary by and appointed by the Fire Chief to provide Fire Protection Services.
8. The Fire Department shall be structured in conformance with the approved Fire Department Organizational Chart as set out in Schedule "A" attached hereto and forming part of this by-law.
9. Working conditions, remuneration, and procedures for termination of employment for Firefighters other than Volunteer Firefighters shall be determined by Council in conformance with the provisions of Part IX of the Fire Protection and Prevention Act.
10. The Fire Department shall adhere to all legislative requirements and applicable standards that may impact the delivery of fire protection services, including, but not limited to the Fire Protection and Prevention Act, the Occupational Health

and Safety Act, Ministry of Labour Fire Service Section 21 Guidance Notes, Ontario Fire Marshal Directives, municipal policies and other legislation, regulations and standards that may apply and as may be amended from time to time.

11. The general responsibilities of each Powassan Fire Department position shall be reflected in job descriptions that will be maintained as current as roles, responsibilities, accountability and authority changes.
12. The Fire Department maintains the authority to carry out necessary department operations to deliver approved fire protection and prevention services as outlined in the Fire Protection and Prevention Act.
13. The Fire Department mission, vision, goals and objectives are as stated in Schedule "D" attached hereto and forming part of this by-law.

APPROVED SERVICES AND PROGRAMS

14. The Fire Department shall provide such Fire Protection Services and programs as approved by Council in accordance with Part II of the Fire Protection and Prevention Act and set out in Schedule "B" attached hereto and forming part of this by-law.
15. The delivery of fire protection services shall be guided by a Community Risk Assessment, which shall identify the hazards and risks for the Municipality of Powassan.

LIMITED SERVICE

16. In consideration of the reliance by the Fire Department on the response of Volunteer Firefighters, whose deployment to emergencies in sufficient numbers cannot in all instances be guaranteed, limited water supply, adverse climate conditions, topographical and geographical configuration, unposted municipal addresses, concurrent or multiple calls, failure of owners to maintain driveways or other accesses, delays or unavailability of specialized equipment required by the Fire Department, or other extraordinary circumstances which may impede the delivery of Fire Protection Services, any approved service set out in Schedule "B" may from time to time be provided as a Limited Service as defined in this by-law, as determined by the Fire Chief, his or her designate, or the highest ranking Officer in charge of a response.
17. Emergency responses to properties accessed via private roads, private lanes or private driveways may be limited by the condition of such road, lane or driveway including:
 - a) The ability of such road, lane or driveway to support and accommodate fire apparatus and equipment;
 - b) The failure of the owner of the lands upon which the road, lane or driveway is located or the user of such road, lane or driveway to maintain such road, lane or driveway in a condition that is passable by fire apparatus and equipment.
18. The Corporation shall accept no liability for the provision of a Limited Service by the Fire Department as reasonably necessary.

RESPONSES OUTSIDE THE LIMITS OF THE MUNICIPALITY

19. The Fire Department shall not respond outside the limits of the municipality except with respect to a fire, rescue or emergency:
 - (a) That, in the opinion of the Fire Chief or designate, may threaten property in the municipality, or property situated outside the municipality that is owned or occupied by the municipality;
 - (b) In a municipality with which an approved agreement has been entered into to provide fire protection services which may include automatic aid;
 - (c) On property with which an approved agreement has been entered into with any person or corporation to provide fire protection services;
 - (d) At the discretion of the Fire Chief or designate, to a municipality authorized to participate in any county, district or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;
 - (e) On property beyond the municipal boundary where the Fire Chief or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures acceptable to the Fire Chief or designate.

FIRE CHIEF RESPONSIBILITIES AND AUTHORITY

20. The Fire Chief shall be ultimately responsible to Council as set out in subsection 6 (3) of the Fire Protection and Prevention Act for the proper administration and operation of the Fire Department, including delivery of approved services and programs.
21. The Fire Chief shall be deemed to be the Chief Fire Official of the municipality for the purposes of the Fire Protection and Prevention Act and regulations enacted thereunder and shall have all statutory authority and shall carry out all prescribed duties and responsibilities in respect thereof.
22. Without limiting the generality of the foregoing, the Fire Chief shall be authorized and responsible for:
 - (a) Performing all statutory duties of the Fire Protection and Prevention Act, the Emergency Management and Civil Protection Act and any other legislation applicable to the administration or operation of the Fire Department.
 - (b) Reporting to Council as required by the Fire Protection and Prevention Act and Emergency Management and Civil Protection Act.
 - (c) Enforcement of this by-law and any regulations established under this by-law, and the enforcement of any other by-laws of the Corporation respecting the administration and operation of the Fire Department.
 - (d) Periodically reviewing this by-law and any other by-laws of the Corporation respecting the administration and operation of the Fire Department.
 - (e) Recommending to Council amendments to this by-law and any other by-law of the Corporation that the Fire Chief considers relevant.
 - (f) Developing, establishing, and implementing policies, standard operating guidelines, general orders and department rules, and other measures as the Fire Chief may consider necessary for the proper administration and efficient operation of the Fire Department.
 - (g) Periodically reviewing, revising, or revoking as required, all policies, standard operating guidelines, general orders, and rules of the Fire Department.
 - (h) Arranging for the provision and allotment of strategic staffing and proper facilities, apparatus, equipment, materials, services and supplies for the Fire Department.
 - (i) The proper care and protection of all Fire Department property.
 - (j) Arranging and implementation of automatic aid, mutual aid and other negotiated and/or approved fire protection and emergency service agreements between the Municipality and other municipalities.
 - (k) Determining and establishing the qualifications and criteria for employment or appointment, and the duties and responsibilities of all members of the Fire Department.
 - (l) Appointment, subject to approved hiring policies, of any qualified person as a member of the Fire Department.
 - (m) The conduct and discipline of all members of the Fire Department, including disciplinary actions which may range from reprimand to dismissal.
 - (n) Keeping an accurate record of all incidents responded to by the Fire Department, all fire safety inspections and fire investigations, and other such records as may be required in a manner consistent with records management policies of the Corporation and retaining such records as prescribed by records retention policies and statutory requirements.
 - (o) Enforcement of the Ontario Fire Code, reporting all fires to the Fire Marshal, and complying with all Fire Marshal's directives as mandated by the Fire Protection and Prevention Act.
 - (p) Reporting to the appropriate Crown Attorney or other prosecutor, or law enforcement or other officer, the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence, or in which there is reason to believe that an offence has been committed under the Fire Protection and Prevention Act, or other applicable regulation or statute.
 - (q) Preparing and presenting annual reports and periodic reports to Council as deemed necessary by the Fire Chief, and any other specific reports as directed by Council.
 - (r) Preparing and submitting annual budget estimates for approval by Council, and effectively administering, monitoring, and controlling the Fire Department operating and capital budgets.

23. The Fire Chief shall be responsible for coordinating the Municipality of Powassan Emergency Management Program, and assisting with the preparation, implementation, and maintenance of the municipal Emergency Plan pursuant to the Emergency Management and Civil Protection Act.
24. The Fire Chief shall be responsible for assisting other public officials in an emergency declared by the Head of Council, the Premier of Ontario, or the Prime Minister of Canada.

POWERS

25. The Fire Chief shall exercise all powers and duties prescribed by the Fire Protection and Prevention Act and shall be empowered to take all reasonable and proper measures for the prevention, control, and extinguishment of fires, and for the protection of life, property and the environment, and for the management of emergencies within the jurisdiction of the municipality.
26. Without limiting the generality of the foregoing, the Fire Chief and his/her designates shall be empowered and authorized to carry out the following:
 - (a) Enforcement of all municipal by-laws in respect of fire safety and fire prevention, including property standard by-laws.
 - (b) Pulling down or demolishing any building or structure when necessary to prevent the spread of fire.
 - (c) Any necessary action to guard against fire or other danger, risk, or accident, which may include boarding up or barricading of buildings or property, when unable to contact the owner of the property.
 - (d) Recovery of costs incurred by such necessary actions for the Corporation in a manner provided by the Municipal Act and the Fire Protection and Prevention Act.
 - (e) Taking any and all steps as set out in Parts V, VI and VII of the Fire Protection and Prevention Act.
27. As set out in the Fire Protection and Prevention Act, the Fire Chief may delegate any of his/her powers or duties to the Deputy Fire Chief or any Officer or member that the Fire Chief deems appropriate, subject to such limitations, restrictions or conditions as may be set out in the delegation, and such Officer or member so delegated shall have all the powers and shall perform all duties as delegated.

RECOVERY OF COSTS

28. If as the result of a Fire Department response to a fire, rescue, or other emergency, the Fire Chief, his or her designate, or the highest ranking Officer in charge determines that it is necessary to retain a private contractor, rent special equipment, or use consumable materials other than water in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, remove hazardous materials, assist in or otherwise conduct an investigation to determine the cause of a fire, or otherwise control or eliminate an emergency situation, the Corporation may recover the costs incurred by the Fire Department for taking such actions from the owners of the property or vehicle as the case may be.
29. The Corporation may recover costs incurred by such necessary actions in a manner provided by the Municipal Act, the Fire Protection and Prevention Act and the Forest Fire Prevention Act in accordance with the fees prescribed by the applicable Fees and Charges By-law of the Corporation as may be amended from time to time.
30. A fee imposed upon a person under this by-law, including any interest, penalty charges and costs of collection, constitutes a debt of the person to the Corporation, and a person who is charged a fee under this by-law shall be charged interest in accordance with the applicable Fees and Charges Bylaw of the Corporation.
31. If a property owner who is charged a fee under this by-law fails to pay the fee, the Corporation may add the fee, including penalty and interest, to the tax roll for any real property in the Municipality of Powassan registered in the name of the owner and collect the fee, including penalty and interest, in like manner as municipal taxes.

VOLUNTEER FIREFIGHTER EMPLOYMENT

32. The Fire Chief may appoint, from time to time, any eligible person as a Volunteer Firefighter in order to maintain a sufficient complement of Firefighters in accordance with the approved Fire Department Organizational Chart as set out in Schedule "A" attached hereto and forming part of this Bylaw, and subject to approved recruitment policies.
33. The employment of Volunteer Firefighters shall be governed by the Volunteer Firefighter Terms and Conditions of Employment as set out in Schedule "C" attached hereto and forming part of this by-law.

OBSTRUCTION

34. No person shall obstruct, hinder, or interfere with the Fire Chief or any member of the Fire Department in the performance of his or her duties in accordance with this by-law and the Fire Protection and Prevention Act.

OFFENCES

35. Every person who contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to a penalty established by the Provincial Offences Act, R.S.O. 1990, c. P.33, as may be amended from time to time, and any successor legislation.

SEVERABILITY

36. Should a court of competent jurisdiction find any section or provision, or part thereof, of this by-law to be invalid or to be of no force and effect, such section or provision or part thereof shall be deemed to be severable, and all other sections or provisions or parts of this by-law shall be deemed to be separate and independent there from and to be enacted as such.

REPEAL

37. By-law No. 2001-21, as amended, of the Corporation of the Municipality of Powassan be hereby repealed.

38. Notwithstanding Section 39, the appointments of the Fire Chief, the Deputy Fire Chief, and all other members of the Fire Department that were in force and effect on the day on which the ancestor by-law is repealed shall survive and remain in force and effect after that by-law is repealed.

SCHEDULES

39. All attached schedules, policies and other documents are deemed to be an integral part of this bylaw.

FORCE AND EFFECT

40. This By-law shall come into force and effect on the day on which it is passed.

ENACTED AND PASSED THIS 20th DAY OF May 2025 as witnessed by the Corporate Seal of the Municipality of Powassan and the hands of its proper Officers duly authorized in that behalf.

THE CORPORATION OF THE Municipality of Powassan

Mayor _____

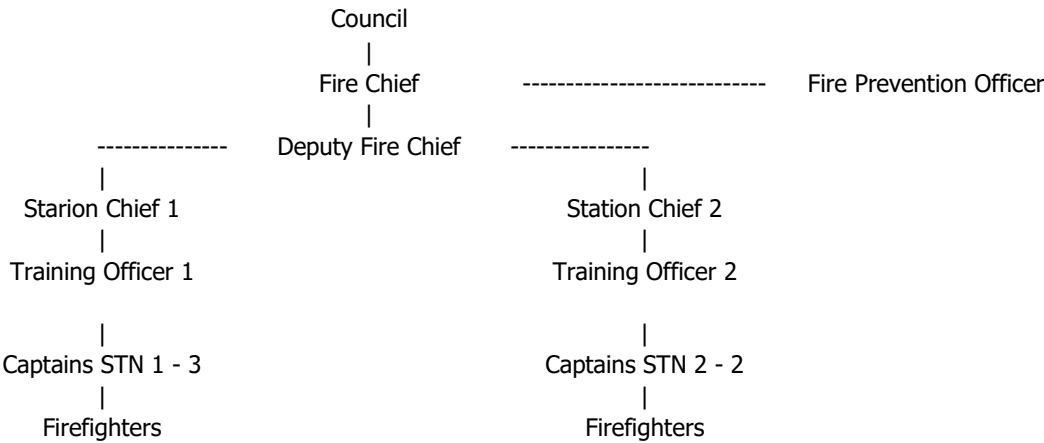
Clerk _____

READ A FIRST AND SECOND TIME THIS 6th DAY OF MAY 2025. READ A THIRD TIME AND PASSED AS READ THIS 20th DAY OF MAY 2025.

Schedule "A" By-Law No. 2025-13

POWASSAN FIRE DEPARTMENT ORGANIZATIONAL CHART

The Fire Department shall be structured in conformance with the following Fire Department Organizational Chart:



Schedule "B" By-Law No. 2025-13

POWASSAN FIRE DEPARTMENT APPROVED SERVICES AND PROGRAMS

The Fire Department shall provide the following services and programs:

B.1 Emergency Response

B.1.1 Basic Firefighting Services:

(a) The Fire Department shall respond to fires, alarms of fire, and pre-fire conditions to provide fire suppression services, and shall exercise best efforts to conform to the most recent edition of National Fire Protection Association (NFPA) 1720, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments as revised from time to time.

B.1.2 Structural Firefighting Services:

(a) For the purpose of this Schedule, "Structural Firefighting" shall have the same meaning as Structural Firefighting as defined by NFPA 1720, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments.

(b) Interior Search and Rescue – Shall be provided when possible and as appropriate in accordance with the following:

- Service shall be provided to search for and rescue endangered, trapped or potentially trapped persons within the structure.
- Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - i. A risk assessment has been completed, and the level of risk reasonably justifies entry into the structure;
 - ii. Building integrity permits entry into the structure;
 - iii. Sufficient Firefighter staffing is deployed at the fireground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fireground supervision and support is provided.

(c) Interior Fire Suppression (Offensive Operations) – Shall be provided when possible and as appropriate in accordance with the following:

- Service shall be provided to contain the fire and prevent further loss of property.
- Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true:
 - i. A risk assessment has been completed, and level of risk reasonably justifies Firefighter entry into the structure;
 - ii. Building integrity permits entry into the structure;
 - iii. Sufficient Firefighter staffing is deployed at the fireground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fireground supervision and support is provided

(d) Exterior Fire Suppression (Defensive Operations) – Shall be provided when possible and as appropriate, in the opinion of the Fire Chief or most senior Officer in charge, in accordance with the following:

- There shall be no expected rescue component with this service.
- Service shall be provided to prevent fire spread to adjacent areas.
- Service shall be provided when Interior Fire Suppression is not possible or appropriate.
- Service shall be provided as water supply permits.

B.1.3 Rural Firefighting Operations:

- Rural firefighting operations using tanker shuttle service shall be provided in areas without municipal water supply and best efforts shall be exercised to conform to NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting.
- B.1.4 Vehicle Firefighting Services:
- Service shall be provided to control and extinguish vehicle fires.
- B.1.5 Grass, Brush, and Forest Firefighting Services:
- Service shall be provided and best efforts shall be exercised to conform to NFPA 1143, Standard for Wildland Fire Management.
- B.1.6 Marine Firefighting Services:
- Marine firefighting service shall be limited to shore-based, defensive firefighting operations only.
- B.1.7 Automatic Aid Response Services:
- Service shall be provided in accordance with any Automatic Aid agreements approved by Council.
- B.1.8 Mutual Aid Response Services:
- Service shall be provided in accordance with the Mutual Aid Plan established in respect to the municipalities within the Kenora District pursuant to clause 7(2)(a) of the Fire Protection and Prevention Act.
- B.1.9 Tiered Medical Assistance Services:
- Service shall be provided in accordance with the Emergency Medical Tiered Response Agreement between the Parry Sound Emergency Medical Services and the Municipality of Powassan.
- B.1.10 Ambulance Assistance Services:
- Service shall be provided to assist Emergency Medical Services with emergency and non-emergency situations with respect to providing access and/or the provision of care to patients.
- B.1.11 Police Assistance Services:
- Service shall be provided to assist Police with emergency and nonemergency situations for which the Fire Department has equipment and/or specialized skills to assist in the mitigation.
- B.1.12 Public Assistance Services:
- Service shall be provided to assist the public with emergency and non-emergency situations for which the Fire Department has the equipment and/or specialized skills to mitigate the incident.
- B.1.13 Public Hazard Assistance Services:
- (a) Carbon monoxide Incidents – Response shall be provided to carbon monoxide alarms and emergencies.
 - (b) Public Utility Incidents – Response shall be provided to public utility incidents that pose a public hazard, including:
 - i. Electrical utility emergencies;
 - ii. Natural gas utility emergencies.
 - iii. Flood emergencies
- B.1.14 Vehicle Accident Services:
- The Fire Department shall respond to vehicle accidents to provide the following services:
 - vi. Stabilizing the scene of the accident;
 - vii. Stabilizing the vehicles involved in the accident;
 - viii. Providing aid to injured or trapped persons;
 - ix. Mitigating adverse effects to the natural environment.
- B.1.15 Vehicle Extrication Services:

- Vehicle search and rescue services, including extrication, shall be provided at the Technician Level in accordance with NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
- B.1.16 Transportation Incidents involving Vehicles, Trains, Aircraft, Watercraft:
- Response shall be provided to large-scale transportation incidents that may involve large numbers of casualties, widespread damage to property, and/or significant environmental impact.
- B.1.17 Highway Incident Services:
- Fire Protection Services shall be provided to provincial highways.
 - Costs associated with Fire Department response to provincial highways shall be recovered in accordance with applicable provincial fire service agreements.
- B.1.18 Hazardous Materials Response Services:
- Service shall be provided at the Operations Level in accordance with NFPA 472, Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents, and services by Operations Level Responders that require missionspecific competencies with respect to product control.
- Hazardous materials response services at the NFPA 1072 Technician Level shall **not be provided** by the Fire Department.
- B.1.19 Water and Ice Rescue Services:
- (a) Surface Water Rescue – Service shall be provided at the Shore based level in accordance with NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents, and may include shore based, water entry, and boat rescue operations.
 - (b) Swift Water Rescue – **shall not be provided** by the Fire Department.
 - (c) Ice Rescue – **shall not be provided** by the Fire Department.
 - (d) Dive rescue – **shall not be provided** by the Fire Department.
 - (e) Recovery services to retrieve animals, property, or human remains by entering into or onto a body of water, or onto ice over a body of water, **shall not be provided** by the Fire Department.
- B.1.20 Urban Search and Rescue Services:
- Service shall be provided at the Awareness Level in accordance with NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
 - Urban search and rescue service requiring structural collapse search and rescue services at the Operations or Technician Levels **shall not be provided** by the Fire Department.
- B.1.21 Rope Rescue Services:
- Rope rescue services, such as high-angle and low-angle rescue services, shall be provided at the Awareness Level, and Operations Level where qualified personnel are available and a risk assessment has been conducted in advance of the rescue, in accordance with NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
 - Rope rescue services at the Technician Level **shall not be provided** by the Fire Department.
- B.1.22 Confined Space Rescue Services:
- Service shall be provided at the Awareness Level in accordance with NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
 - Confined space rescue services at the Operations or Technician Levels **shall not be provided** by the Fire Department.
- B.1.23 Trench Rescue Services:
- Service shall be provided at the Awareness Level, and the Operations Level where qualified personnel are available and a risk assessment has been conducted in advance of the rescue, in accordance with NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
 - Trench rescue services at the Technician Level **shall not be provided** by the Fire Department.
- B.1.24 Cave, Mine, and Tunnel Rescue Services:
- Service shall be provided at the Awareness Level in accordance with NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.

- Cave, mine, and tunnel rescue services at the Operations or Technician Levels **shall not be provided** by the Fire Department.

B.1.25 Farm and Silo Rescue Services:

- Fire Department response to farm and silo rescue incidents that involve a rope rescue and/or a confined space rescue component shall be limited to providing such technical rescue services at the Awareness Level in accordance with the NFPA 1670 standard.
- Farm and silo rescue incidents requiring rope rescue and/or confined space rescue services at the Operations or Technician Levels **shall not be provided** by the Fire Department.

B.1.26 Industrial and Machinery Rescue Services:

- **Service shall not be provided** at the Operations Level in accordance with NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.

B.1.27 Community Emergency Plan Response Services:

- Service shall be provided in accordance with the approved Municipality of Powassan Emergency Management Program.

B.1.28 Assistant to the Fire Marshal Services – Fire Suppression:

- Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the Fire Protection and Prevention Act.

B.2 Fire Prevention and Public Education

B.2.1 Fire Inspection Services:

- (a) Conducting complaints inspections.
- (b) Conducting vulnerable occupancy inspections.
- (c) Conducting requested inspections.
- (d) Conducting routine inspections.
- (e) Conducting licensing inspections.
- (f) Systems checking, testing and approval.
- (g) Enforcing code compliance.
- (h) Enforcing municipal by-laws.
- (i) Reviewing and confirming adherence to the Open Air Burn Bylaw.
- (j) Laying orders and/or charges as prescribed by the Fire Protection and Prevention Act.
- (k) Supporting any prosecutions, including appearances in court.
- (l) Issuing permits.
- (m) Preparing reports and issuing written responses to requests.

B.2.2 Public Education Services:

- (a) Providing fire and life safety public education programs.
- (b) Facilitating smoke alarm and carbon monoxide alarm initiatives.
- (c) Distributing public safety messaging to the media.
- (d) Delivery of specialized programs.

B.2.3 Fire Investigation Services:

- (a) Determining cause and origin of fires and explosions.
- (b) Assessing code compliance.
- (c) Determining effectiveness of built-in suppression features.
- (d) Determining compliance with building standards.
- (e) Interacting with police, fire investigators, and other agencies.

- (f) Supporting criminal prosecutions, including appearances in court.

B.2.4 Plans Examination Services:

- (a) Reviewing and approving fire safety plans.
- (b) Examining and providing comment on new construction and renovation plans.
- (c) Reviewing and providing comment on subdivision and development agreements.
- (d) Reviewing and providing comment on site plans.
- (e) Reviewing and providing comments on consent and minor variance applications.
- (f) Inspecting sites of approved plans to determine compliance.

B.2.5 Risk Assessment Services:

- (a) Conducting community fire risk assessments.
- (b) Compiling, analyzing and disseminating functional statistics.
- (c) Selecting appropriate fire service programs.

B.2.6 Consultation Services:

- (a) Consulting with families, schools, health professionals, and police with respect to TAPP-C and other juvenile fire starting programs.
- (b) Consulting with architects, engineers, planners, and builders.
- (c) Interacting with building departments.
- (d) Interacting with other government agencies.
- (e) Providing input into fire prevention policy development.

B.2.7 Assistant to the Fire Marshal Services – Fire Prevention:

- (a) Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the Fire Protection and Prevention Act.

B.3 Emergency Planning

B.3.1 Pre-Incident Planning Services:

- (a) Pre-incident plans shall be developed and maintained in accordance with NFPA 1620, Standard for Pre-Incident Planning.

B.3.2 Community Emergency Management Planning Services:

- (a) Collaborating with the development, review, revision, and implementation of the approved Municipality of Powassan Emergency Plan.

B.4 Fire Department Administration

B.4.1 Planning and Development Services:

- (a) Strategic planning.
- (b) Evaluating Fire Department programs and services.
- (c) Projecting station locations and reallocations.
- (d) Determining staffing levels and assignments.
- (e) Developing policies, procedures & standard operating guidelines.
- (f) Coordinating with other emergency services.
- (g) Coordinating with other municipal departments.

B.4.2 Financial Services:

- (a) Coordinating with the Corporation's Finance Department for financial services.

- (b) Coordinating use of information and statistics from suppression and fire prevention activities to determine funding requirements.
- (c) Providing input into levels of service based on available funding.
- (d) Developing and administering operating and capital budgets.
- (e) Identifying alternative sources of revenue and fees for services.
- (f) Initiating cost recovery measures.
- (g) Purchasing.

B.4.3 Records Management Services:

- (a) Documenting Fire Department activities.
- (b) Maintaining Fire Department records in accordance with records retention policies and applicable legislation.
- (c) Complying with all applicable freedom of information legislation, including the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.45, as amended, or successor legislation.

B.4.4 Department Human Resources Services:

- (a) Recruitment, selection, promotion, and retention of staff.
- (b) Performance evaluation.
- (c) Career development.
- (d) Job classifications.
- (e) Performance management.

B.4.5 Customer Relations Services:

- (a) Environmental scanning, anticipating pressures and developing communication strategies.
- (b) Enhancing public image of the Fire Department and its staff.
- (c) Developing and maintaining inter-agency relationships.

B.4.6 Health and Safety Services:

- (a) Implementing a Fire Department health and safety program.
- (b) Implementing a joint health and safety committee for the Fire Department.
- (c) Implementing an occupational exposure program.
- (d) Establishing a Designated Officer program with respect to communicable disease regulations.

B.4.7 Legal Services:

- (a) Carrying out mandated enforcement duties of the Fire Department in accordance with applicable by-laws, statutes and regulations.
- (b) Prosecuting offences under applicable by-laws and statutes.
- (c) Coordinating the services of solicitors and legal counsel.

B.5 Communications

B.5.1 Dispatch Services:

- (a) Arranging for the provision of dispatch services from an external agency to dispatch appropriate Fire Department resources.
- (b) Liaising with dispatch centres.
- (c) Providing current municipal information to the dispatch centres, including response protocols, mapping, local streets, property, and water service information, road closures, and caution notes.
- (d) Monitoring Fire Department dispatch centre performance and resolving any service issues.

B.5.2 Technology Services:

- (a) Arranging for maintenance, repair, and technical support of Fire Department telecommunications and computer systems.
- (b) Developing specifications for Fire Department radios, communications devices and systems, and computers.
- (c) Arranging for interface capabilities with other data systems.

B.6 Training and Education

B.6.1 Training Program Standards:

- (a) Providing a training program for Firefighters that conforms to NFPA 1001, Standard for Fire Fighter Professional Qualifications.
- (b) Providing a training program for apparatus drivers and operators that conforms to NFPA 1002, Standard for Fire Apparatus Driver/Operator Professional Qualifications.
- (c) Providing a training program for technical rescue operations that conforms to NFPA 1006, Standard for Technical Rescuer Professional Qualifications.
- (d) Providing a training program for Officers that conforms to NFPA 1021, Standard for Fire Officer Professional Qualifications.
- (e) Providing a training program for fire inspectors that conforms to NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiners.
- (f) Providing a training program for fire investigations that conforms to NFPA 1033, Standard for Professional Qualifications for Fire Investigators.
- (g) Providing a training program for fire and life safety educators that conforms to NFPA 1035, Standard for Professional Qualifications for Fire and Life Safety Educator, Public Information Officer, and Juvenile Firesetter Intervention Specialist.
- (h) Providing a training program for fire service instructors and training officers that conforms to NFPA 1041, Standard for Fire Service Instructor Professional Qualifications.
- (i) Providing a training program for incident safety officers that conforms to NFPA 1521, Standard for Fire Department Safety Officer Professional Qualifications.

B.6.2 Providing Access to Training Facilities:

- (a) Coordinating access to appropriate training facilities.
- (b) Delivering hands-on training to staff.

B.6.3 Providing Station Training:

- (a) Delivering curriculum specific to operational and strategic needs.
- (b) Providing supervisory training drills.

B.6.4 Program Development Services:

- (a) Developing trainers.
- (b) Coordinating core training curriculum.
- (c) Providing officer training and development.
- (d) Developing specialized staff development programs.

B.7 Maintenance

B.7.1 Fleet and Equipment Maintenance Services:

- (a) Maintaining fleet and equipment (both routine and emergency).
- (b) Providing periodic inspection and testing programs.
- (c) Complying with the requirements of provincial regulations.
- (d) Providing annual pump capacity and certification testing.
- (e) Providing annual aerial device testing.

- (f) Developing specifications for new apparatus and equipment.
- (g) Acceptance testing of new apparatus and equipment.
- (h) Maintaining, testing, and calibrating specialized equipment.

B.7.2 Facilities Maintenance Services:

- (a) Providing routine cleaning and housekeeping of fire stations.
- (b) Arranging for maintenance and repair of fire station infrastructure.
- (c) Providing input regarding design and construction of fire stations.

Schedule "C" By-Law No. 2025-13

**POWASSAN FIRE DEPARTMENT VOLUNTEER FIREFIGHTER TERMS
AND CONDITIONS OF EMPLOYMENT**

The employment of Volunteer Firefighters shall be governed by the following:

C.1 EMPLOYMENT REQUIREMENTS

C.1.1 The employment of Volunteer Firefighters shall be governed by the Employment Standards Act, 2000, S.O. 2000, c.41, as amended, and the Ontario Human Rights Code, RSO 1990, c. H.19, as amended.

C.1.2 To be eligible for appointment to the position of Volunteer Firefighter, every candidate shall to the satisfaction of the Fire Chief:

- (a) Be at least 18 years of age.
- (b) Be medically fit to perform the duties of a Firefighter and produce a medical evaluation report from a qualified medical practitioner which attests to the candidate's ability to endure the physical, emotional, and psychological demands of performing the essential job tasks of Firefighter in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments.
- (c) Be physically fit to perform the duties of a Firefighter and successfully complete a physical ability test.
- (d) Provide a police record check which includes a Vulnerable Sector Check indicating no record of conviction or exceptional disclosure of non-conviction information of any specified offence set out in Section 1 of Ontario Regulation 350/18 enacted under the Police Record Checks Reform Act, 2015, S.O. 2015, c. 30.
- (e) Possess a valid Ontario Class "G" driver's licence with a driving record that indicates responsible and safe driving behaviour and provide a current Ministry of Transportation driver's abstract, and work to obtain a "DZ" driver's license within 3 years of becoming a firefighter.
- (f) Reside and/or work in the Municipality or within proximity acceptable to the Fire Chief to a Municipal fire station and able to respond to emergencies in a manner consistent with the deployment criteria of NFPA 1720, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments.
- (g) Complete and successfully pass all written, oral, and physical examinations, including certification as Firefighter I and Firefighter II in accordance with NFPA 1001, Standard for Fire Fighter Professional Qualifications (applies to all firefighters starting after the date this by-law is enacted).
- (h) Have the ability to meet the attendance requirements for emergency responses, training, and other required activities as prescribed by the Fire Department Attendance Policy.

- C.1.3 Every newly appointed Volunteer Firefighter shall complete a term of probation of 12 months wherein he or she shall successfully complete all training and examinations and shall meet all attendance and performance expectations as may be required by the Fire Chief.
- C.1.4 At the discretion of the Fire Chief, a probationary Firefighter may be placed on an additional term of probation of up to 12 months at the completion of the initial probationary period should circumstances warrant, and the probationary Firefighter shall successfully complete all training and examinations and shall meet all attendance and performance expectations during the additional probationary period.
- C.1.5 Following the successful completion of the term of probation, the Fire Chief may appoint a Probationary Firefighter as a qualified member of the Fire Department in accordance with approved recruitment policies.
- C.1.6 The Fire Chief may dismiss any Probationary Firefighter who fails to successfully complete any required training or examinations, fails to meet any requirement of the Fire Department or any obligations as may be agreed upon, or whose attendance or performance is otherwise unsatisfactory.
- C.1.7 The Fire Chief may promote, from time to time, any qualified member in order to maintain a sufficient complement of Officers in accordance with the approved Fire Department Organizational Chart.
- C.1.8 In consideration of the physical, emotional, and psychological demands associated with performing the essential job tasks of a Firefighter, the recognition under the Workplace Safety and Insurance Act, 1997 as amended, that certain cancers and other illnesses are presumed to be occupational diseases due to the nature of Firefighters' employment, and the Corporation's responsibility to ensure the safety, health and wellness of employees performing fire suppression and emergency response duties, the Fire Chief may:
- (a) Require every Volunteer Firefighter to produce a medical evaluation report from a qualified medical practitioner prior to appointment which attests to the candidate's medical fitness to perform the duties of Firefighter.
 - (b) Establish a medical screening and monitoring program wherein every Volunteer Firefighter shall be required to periodically undergo a medical examination and produce a medical evaluation report from a qualified medical practitioner confirming his/her fitness to perform the duties of Firefighter.
 - (c) Establish a program to ensure each Volunteer Firefighter's continued physical ability to perform the duties of Firefighter by successfully completing a physical ability test starting at an age determined by the Fire Chief and periodically thereafter.
- C.1.9 Every Volunteer Firefighter who is required to carry out any Emergency Response program or service as set out in Appendix "B" of the By-Law to Establish and Regulate a Fire Department shall be medically and physically fit to perform the duties of Firefighter, and shall submit to a medical examination and/or a physical ability test at such times as the Fire Chief may reasonably require.
- C.1.10 If a qualified medical practitioner finds a Volunteer Firefighter to be unfit to perform the essential job tasks of Firefighter, the Corporation may take such actions it deems necessary in respect of the Volunteer Firefighter's employment subject to the Corporation's duty to accommodate pursuant to the Ontario Human Rights Code.

C.2 REMUNERATION

C.3 BENEFITS

- C.3.1 All Volunteer Firefighters shall receive on-duty volunteer firefighters' accidental death, disability, and illness insurance benefits paid by the Corporation to an approved level of coverage.

C.4 EMPLOYMENT INSURANCE (EI)

- C.4.1 Hours worked as a Volunteer Firefighter are generally not deemed to be insurable under the Employment Insurance Act and are exempt from Employment Insurance premium deductions.

C.5 CANADA PENSION PLAN (CPP)

- C.5.1 Hours worked as a Volunteer Firefighter are generally not deemed to be pensionable under the Canada Pension Plan and are exempt from Canada Pension Plan contribution deductions.

C.6 ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (OMERS)

- C.6.1 Volunteer Firefighters are not eligible to join the OMERS pension program.

C.7 WORKPLACE SAFETY AND INSURANCE BOARD (WSIB) COVERAGE

- C.7.1 For the purposes of the Workplace Safety and Insurance Act, 1997, and the regulations enacted thereunder, Volunteer Firefighters and Auxiliary Members of the Fire Department shall be considered workers as defined by the Act, and the Corporation shall be the deemed employer in respect of Workplace Safety and Insurance Board coverage for members of municipal volunteer fire brigades.
- C.7.2 The Corporation shall maintain coverage for Volunteer Firefighters and Auxiliary Members according to the annual maximum insurable earning ceiling as may be established by the Workplace Safety and Insurance Board from time to time.

C.8 ATTENDANCE

- C.8.1 All Volunteer Firefighters shall meet the attendance requirements for emergency responses, training, and other required activities prescribed by the Fire Department Attendance Policy as established by the Fire Chief.
- C.8.2 The attendance of every Volunteer Firefighter shall be reviewed periodically in accordance with the Fire Department Attendance Policy.
- C.8.3 In the case that a Volunteer Firefighter's attendance does not meet the requirements of the Fire Department Attendance Policy, the following attendance management steps shall apply and be documented:
- 1st step: The Firefighter shall attend a Counselling Meeting with the Deputy Chief and their Platoon Captain to identify the attendance deficiency, discuss available assistance, and determine appropriate corrective actions;
 - 2nd step: Upon a subsequent failure to meet attendance requirements within two (2) years of Step 1, the Firefighter shall attend a Counselling Meeting with the Deputy Chief and their Platoon Captain and shall be issued a Written Notice;

3rd step: Upon a subsequent failure to meet attendance requirements after Step 2 and within two (2) years of the Step 1 Counselling Meeting, the Fire Chief shall review the circumstances and may take appropriate action up to and including Termination of employment.

C.8.4 Failure to meet the attendance requirements set out by the Fire Department Attendance Policy, except in accordance with a statutory leave of absence or a voluntary leave of absence approved by the Fire Chief, shall constitute a breach of the terms of the Volunteer Firefighter Service Agreement between the Volunteer Firefighter and the Corporation.

C.8.5 In the case that a Volunteer Firefighter has no subsequent failures to meet attendance requirements within two (2) years of the Step 1 Counselling Meeting, the records of the attendance management steps shall be removed from the Firefighter's file.

C.9 GENERAL DUTIES AND RESPONSIBILITIES

C.9.1 All Volunteer Firefighters shall conduct themselves in conformance with the By-law to Establish and Regulate a Fire Department, all applicable policies of the Corporation, and all policies, procedures, operating guidelines, orders, and rules of the Fire Department, and shall faithfully and diligently perform their assigned duties to the best of their ability.

C.10 DISCIPLINE AND DISCHARGE

C.10.1 The Fire Chief may take disciplinary action up to and including dismissal of any Volunteer Firefighter for misconduct, including an infraction of any provision of the By-law to Establish and Regulate a Fire Department, any applicable policy of the Corporation, or any policy, procedure, operating guideline, order, directive, or rule of the Fire Department.

C.10.2 In the case of misconduct by a Volunteer Firefighter, the following progressive steps of disciplinary action shall apply and shall be documented in the Firefighter's employment records, except in cases of serious misconduct wherein one or more steps may be omitted at the discretion of the Fire Chief:

1st step: Verbal reprimand by the Deputy Fire Chief;

2nd step: Written letter of reprimand by the Deputy Fire Chief;

3rd step: Suspension for up to sixty (60) days by the Fire Chief;

4th step Termination of employment.

C.10.3 Any record of verbal or written disciplinary reprimand shall be removed from the Firefighter's employment records after a period of eighteen (18) months in which there have been no further disciplinary action(s).

C.10.4 Any Volunteer Firefighter found guilty by a court having jurisdiction of any specified offence set out in Section 1 of Ontario Regulation 350/18 enacted under the Police Record Checks Reform Act, 2015, S.O. 2015, c.30 shall be discharged.

C.10.5 Any Volunteer Firefighter who does not complete the probationary period may be discharged.

C.10.6 In the case that a Volunteer Firefighter who has completed the probationary period is discharged for just cause, the Firefighter shall be advised in writing by the Municipality of the reason for such discharge.

C.11 LEAVES OF ABSENCE

- C.11.1 Volunteer Firefighters shall be entitled to all statutory unpaid leaves of absence to which they are entitled under the provisions of the Employment Standards Act, 2000.
- C.11.2 A Volunteer Firefighter who has completed the twelve (12) month probationary period may request a voluntary leave of absence from the Fire Chief without pay for a period of up to six (6) months, and such requests shall not be unreasonably denied.
- C.11.3 All requests for a voluntary leave of absence must be submitted in writing to the Deputy Fire Chief at least twenty (20) calendar days prior to when the leave of absence is to commence. The Fire Chief, at his or her discretion, may waive this notice period.
- C.11.4 A request for a second or subsequent leave of absence within twelve (12) months of a previous leave of absence shall be evaluated on a case-by-case basis.

C.12 TERMINATION

- C.12.1 The employment relationship between a Volunteer Firefighter and the Municipality may be terminated in the following ways:
- (a) Resignation: A Volunteer Firefighter may terminate employment by providing written notice to the Fire Chief or designate.
 - (b) Termination with Cause: The Municipality may terminate the employment of a Volunteer Firefighter for just cause without notice or payment in lieu of notice at any time during the course of employment.
 - (c) Termination Without Cause: The employment of a Volunteer Firefighter may be terminated without cause at any time by the Municipality, at its sole discretion for any reason, by providing the Volunteer Firefighter with the minimum amount of notice, or pay in lieu of notice, and severance pay if applicable to which he or she is entitled under the Employment Standards Act, 2000. In addition, the Municipality shall continue to pay its share of the Volunteer Firefighter's benefits, if any, for the duration of the notice of termination period, pursuant to the Employment Standards Act, 2000.

Schedule "D" By-Law No. 2025-13

POWASSAN FIRE DEPARTMENT MISSION, VISION, GOALS AND OBJECTIVES

Mission Statement:

The mission of the Powassan Fire Department is to protect the lives and property of our citizens and visitors by providing prompt and professional service in the event of fire, accident, emergency, disaster or any other event which may threaten the public welfare.

We will serve the community through fire and accident prevention, education and the immediate response to emergencies.

Vision Statement:

We will provide high quality and caring service to those who live in, work in and visit our Municipality - safely, efficiently and effectively.

Goals & Objectives:

- Provide a timely response for all requests for service
- Provide highly trained and skilled staff
- Reduce the incidence of injury, loss of life and property damage by providing public education programs and fire prevention services
- Conform to legislation, regulations, standards and policies thereby mitigating liabilities/losses to the Municipalities' assets
- Be responsive to local economics so that our service model reflects the needs of the community we serve
- Maintain the highest standard of integrity in the conduct of providing public service
- Treat all persons with respect, compassion and dignity

Core Values:

- 1) Integrity
- 2) Honesty
- 3) Accountability
- 4) Teamwork
- 5) Innovation
- 6) Service Excellence

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BYLAW NUMBER 2025-14

A Bylaw of The Corporation of the Municipality of Powassan to regulate and govern animals including exotic animals within the Municipality

WHEREAS Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25 (“The Municipal Act, 2001”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority under the Act;

AND WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25 provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

AND WHEREAS Section 10 (2) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that a single-tier municipality may pass bylaws respecting matters including animals;

AND WHEREAS Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 provides that a single-tier municipality may pass bylaws respecting matters within the spheres of jurisdiction set out therein;

AND WHEREAS, the Council of The Corporation of the Municipality of Powassan deems it expedient to enact a bylaw to license, regulate and govern animals, including exotic animals within the Municipality;

NOW THEREFORE, the Council of The Corporation of the Municipality of Powassan enacts as follows:

1. DEFINITIONS

For the purpose of this Bylaw:

1.1. “AGGRESSIVE DOG” - means a dog which, in the opinion of the Municipal Law Enforcement Officer or their designate, has demonstrated excessive and/or unprovoked aggression, or is of a threatening disposition causing concern for public safety.

1.2. “ANIMAL” - means any non-human vertebrate or invertebrate, and includes but is not limited to reptiles, arachnids, domestic animal including but not limited to canines and felines, domestic fowl, an animal raised for commercial purposes, an animal kept as a working animal or for hobby purposes such as breeding, showing or sporting, a household pet, an exotic animal, livestock, pigeons, wild animals and birds, but excludes ducks, geese, swans or other animals that naturally inhabit an urban centre, a park, environmentally protected land or open space.

1.3. “COMPETENT PERSON” - means a person having the strength and capacity to securely control a dog to not permit or allow unwanted contact with another person or animal.

1.4. “DOG” - means any member of the species *Canis Familiaris*.

1.5. “DOG OFF LEASH RECREATION AREA” – means a specific confined area designated by Council, from time to time, where a dog owner is permitted to allow their dog to run at large and is not required to leash such dog.

1.6. “DOMESTIC CAT” - shall mean a feline which would customarily share human habitat, and which would normally be considered dependent on humans for food and shelter. Shall not include a feline considered to be wild or indigenous to a species which would normally be considered wild.

1.7. “DOMESTIC FOWL” – means any feathered vertebrate animal living in or near the habitations of humans and not being wild; shall include, but not be limited to hens, chickens, ducks, geese, turkeys but shall not include pigeons, songbirds or vertebrates commonly kept as domestic pets such as parrots, budgies, cockatiels etc.

1.8. “GRANDFATHERED” – means the lawful keeping of any animal, currently prohibited under the provisions of this Bylaw, provided such animal was lawfully kept prior to the prohibition and where the keeping of such animal has been uninterrupted for any period of time since the prohibition.

1.9. “HERDING DOG” – means a dog that has been trained and is actively being used in a bona fide farming operation for the purpose of controlling livestock.

1.10. “IMPOUND” – means to confiscate, confine, hold or take possession.

1.11. “KENNEL” – means a place or confine where pure breed dogs are bred and/or raised and registered in the register for the Canadian Kennel Club but may include the boarding or temporary housing of domestic animals.

1.12. “LIVESTOCK GUARDIAN DOG” (LGD) – means a dog that works with domestic farm animals for protection from predators and is used exclusively for that purpose.

1.13. “MUNICIPALITY” – means The Corporation of the Municipality of Powassan.

1.14. “MUNICIPAL LAW ENFORCEMENT OFFICER” – means a person appointed under the authority of the Police Services Act for the purpose of enforcing bylaws.

1.15. “OWNER” – means any person who owns, possesses, harbours or has custody of an animal and, where the owner is a minor, the person responsible for the custody of the minor. Shall also include a person who is temporarily the keeper of the animal.

1.16. “PHYSICALLY DISABLED PERSON” – means a person with any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes a brain injury, any degree or paralysis, amputation, lack of physical co-ordination, blindness or

visual impediment, or physical reliance on a dog guide or other animal or in a wheelchair or other remedial appliance or device including but not limited to crutches or braces.

1.17. “POLICE WORK DOG” – means a dog trained to aid law enforcement officers and is being used for police work purposes.

1.18. “POUND” – means premises that are used for the confinement, maintenance or disposal of animals that have been impounded pursuant to this Bylaw.

1.19. “POUNDKEEPER” – means such person, service or agency designated or appointed to maintain and administer the premises and facilities operated as a pound.

1.20. “PROOF” – means documentation signed by a qualified veterinarian attesting to the age and breed of the animal together with vaccination history, the name and address of the qualified veterinarian administering such medical services and the dates such services were administered, all documentation submitted shall be to the satisfaction of the Municipality.

1.21. “PUREBRED DOG” – means a breed of dog officially recognized by the Canadian Kennel Club or other competent authority.

1.22. “REGISTER / REGISTRATION” – means to register your dog or cat pursuant to the requirements in this Bylaw.

1.23. “REGISTRATION FEE” – means a fee charged by the Municipality for a dog or cat tag where such dog or cat has not previously been registered by the current owner in the Municipality of Powassan.

1.24. “RESIDENTIAL DWELLING UNIT” – means a suite of rooms used or intended to be used as a housekeeping unit by one or more persons and usually containing cooking, eating, living, sleeping and sanitary facilities.

1.25. “RUNNING AT LARGE” – means an animal found in any place other than the premises of the owner or person having care, custody or control of the animal and not secured by a leash.

1.26. “SECURE FENCING” – means a fencing of adequate height, size, gauge, and maintained in order to prevent the intended animal from exiting the property, either from jumping over, digging under, or any other means. Gates must be equipped with self-closing and self-latching devices, and locks should be located outside or inside the gate at the owner's discretion.

1.27. “SERVICE DOG” – means a dog that has been certified by a nationally recognized organization or association in aiding a person by means of, guiding, hearing or providing the necessary emotional therapy to a person with a disability or impairment.

1.28. “SOCIETY” – means the Ontario Society for the Prevention of Cruelty to Animals

1.29. “UNINTERRUPTED” – means that the animal has not been sold, has not expired, has not been given away, has not been away from the applicant owner within the limits of

the Municipality, or has not resided together with the applicant owner or otherwise outside the limits of the Municipality for a period of time exceeding 60 days.

1.30. “VISUALLY IMPAIRED” - means a person that possesses vision of less than 6/60 on a Snellen Acuity Test in their better eye after the best possible correction or has a field vision of acuity of less than 20 degrees.

2. DOG TAG REGISTRATION

2.1. Every owner of a dog over the age of six (6) months shall make application to register the dog with the Municipality, or its agent, and provide particulars pertaining to the dog and its owner in order to facilitate the registration of such dog.

2.2. Every owner of a dog shall pay to the Municipality a registration fee in accordance with the fees established and set out in the Municipality’s Fees Bylaw.

2.3. Every owner of a dog shall, upon application to register a dog, or as otherwise required by the Municipality, produce proof that the dog has current inoculation with a rabies vaccine at the time of application for such dog tag or certify at the time of application that the dog has current inoculation with a rabies vaccine.

2.4. The Municipality shall not issue a dog tag until the applicable registration fee has been paid in full and proof or owners’ certification of inoculation with a rabies vaccine has been provided to the satisfaction of the Municipality.

2.5. Where proof or owner’s certification of inoculation has been provided, the registration fee has been paid and necessary application information has been received for the registration of such dog, the Municipality shall issue for each dog, a serially numbered tag and shall cause such information, as provided, to be recorded.

2.6. Every owner shall affix to their dog a valid tag issued by the Municipality in accordance with this Bylaw and shall keep such tag affixed on the dog at all times when the dog is not on the owner’s property.

2.7. No tag or registration shall be transferable, and the tag shall become void upon the sale, death or other means of disposal of the dog so registered, including but not limited to relocating the dog’s home outside the geographical boundaries of the Municipality.

2.8. Every tag issued by the Municipality shall be renewed annually before the first day of January.

3. REPLACEMENT DOG TAG

3.1. Every owner of a dog, having lost the dog’s registration tag shall immediately make application to the Municipality and pay to the Municipality a replacement fee in accordance with the fees established and set out in the Municipality’s Fees Bylaw for the replacement of such tag, and shall, upon request, provide any information as may be required by the Municipality.

4. NUMBER OF DOGS

4.1. No owner shall have more than three (3) dogs in any residential dwelling unit, or any structure used for commercial, industrial or institutional purposes within the Municipality.

Section 4 (1) does not apply to:

- a) the operation of a kennel licensed under the provisions of this Bylaw and operated for the purposes of breeding or boarding animals;
- b) an animal hospital owned and operated by a veterinarian licensed by the Ontario Veterinarian Association;
- c) a pet store licensed in accordance with the provisions of municipal bylaws;
- d) a shelter or pound of the Ontario Society for the Prevention of Cruelty to Animals or local Humane Society;
- e) dogs under the age of six (6) months; or
- f) A bona fide farmer to a maximum of six (6) Herding Dogs and/or Livestock Guardian Dogs on an operating farm property.

5. CONTROL OF DOGS

5.1. No owner of a dog shall allow their dog to run at large.

5.2. Notwithstanding Article subsection 5.1, no owner of any dog shall allow their dog to run at large in a Dog Off Leash Recreational Area as defined in this Bylaw, unless:

- a) a Municipality of Powassan dog tag is affixed to the dog, and,
- b) a current rabies vaccination tag is affixed to the dog.

5.3. No owner of a dog shall allow their dog to trespass on private property even when on a leash.

5.4. No person shall allow a leash to extend beyond a length of six (6) feet and such leash must be held or restrained by a competent person who can reasonably control the dog.

5.5. No owner shall leave a dog unattended within any permitted public park area.

5.6. A dog shall not be considered running at large if it is:

- a) a police dog as defined in this Bylaw
- b) is a Herding or Livestock Guardian Dog actively engaged in the performance of their trained duty; or,
- c) for training under the full control of its owner or designate and does not pose a threat to public safety.

5.7. Any dog found running at large pursuant to the provisions of this Bylaw may be impounded by any Municipal Law Enforcement Officer or other duly appointed officer and delivered to the Pound.

5.8. Any person may capture any dog running at large on their property and deliver the same to a Municipal Law Enforcement Officer or other duly appointed officer, who may impound the said dog.

5.9. A Municipal Law Enforcement Officer or other duly appointed officer may enter on any public property, or on private property with the consent of the owner or tenant of the property, for the purpose of impounding or otherwise detaining any dog found running at large pursuant to the provisions of this Bylaw.

5.10. Every owner of a dog shall immediately remove any excrement left by such dog on public or private lands not being the property of the dog owner, within the Municipality, and shall dispose of such excrement in a sanitary manner.

5.11. Notwithstanding Section 5.10., proof that the owner is either a visually impaired person or a physically disabled person shall constitute a defense to the prosecution of such an offence.

6. CONTROL OF AGGRESSIVE DOGS

6.1. Where a dog has been declared an aggressive dog by the Municipal Law Enforcement Officer or a Court of a competent jurisdiction the owner of the dog shall restrain the dog at all times.

6.2. Where a dog has been declared aggressive as per Section 6.1, and that dog is on the property of the owner, the owner of the dog shall restrain such dog by ensuring that:

- a) the dog is secured so as to meet its environmental needs and in such a manner with secured fencing, as to prevent the dog from leaving the owners property; and,
- b) such fencing prevents the dog from having contact with any person who has not consented to being in contact with the dog.

6.3. Where a dog has been declared aggressive as per Section 6.1 and that dog is at a place other than the property of the owner, the owner of the dog shall restrain such dog by ensuring that:

- a) the dog is leashed and muzzled in accordance with the provisions of this Bylaw; and,
- b) the dog is under the control of the owner at all times so as to prevent the dog from having any contact with any person who has not consented to being in contact with the dog.

7. DOG BITES OR ATTACKS

7.1. Where a dog has bitten or attacked any person or domestic animal or is alleged to have bitten or attacked any person or domestic animal, the Municipal Law Enforcement Officer or other duly appointed officer may issue an Order to the owner of the dog requiring that the dog be kept muzzled at such times as set out in the Order. Such Order shall set out the conditions of muzzling and the owner of the dog shall comply with all conditions of the Order. The Order shall remain in effect until an action under the provisions of the Dog Owners' Liability Act has concluded or until it is deemed by the Municipal Law Enforcement Officer or other duly appointed officer that the dog in question is otherwise innocent of such a bite or attack.

7.2. Where a dog has bitten or attacked any person or domestic animal, a proceeding may be commenced by the Municipality against the owner of the dog to seek an Order of the Court necessary for the protection of the public under the provisions of the Dog Owners' Liability Act, R.S.O. 1990, c. D.16 and any amendments thereto.

8. UNSANITARY CONDITIONS PROHIBITED

No Person shall keep an Animal in an unsanitary condition within the Town. Conditions shall be considered unsanitary where the keeping of the Animal results in an accumulation of fecal matter, an odour, insect infestation or rodent attractants which endanger the health of the Animal or any Person, or which disturb or are likely to disturb the enjoyment, comfort or convenience of any Person in or about any dwelling, office, hospital or commercial establishment.

9. SEIZING AND IMPOUNDING

9.1. A Pound shall be established which complies with the Animals for Research Act, R.S.O. 1990, c. A.22, the Ontario S.P.C.A. Act, R.S.O. 1990, c. O.36, 59/09, 60/09 as well as Regulations of the Ministry of Agriculture and Food, and under the care and control of the Pound keeper, whose duty it shall be to impound all dogs found running at large contrary to this Bylaw which have not been returned to their owner and brought to them and to dispose of the same in accordance with the Animals for Research Act. The Pound keeper shall keep a record and report as required to the Municipal Clerk of all dogs impounded, how they were disposed, the amount collected for impound fees, and the proceeds of sales.

9.2. It shall be the duty of the Municipal Law Enforcement Officer or other duly appointed officer, to impound or otherwise detain all dogs running at large pursuant to this Bylaw and,

- a) impound the dog and then return the dog to the owner, if known; or,
- b) impound the dog, subject to the right of the owner to redeem the dog.

9.3. The owner or agent of the owner may:

- a) redeem the dog upon payment of any registration fee and/or other applicable fees; or,
- b) redeem the dog from the pound within five (5) days (exclusive of statutory holidays and Sundays) after the date of impound. Any owner redeeming a dog from the pound shall pay all applicable registration fees, impound fees, animal control service fees and maintenance fees as established and set out in the Municipality's Fees Bylaw and all other fees associated with the impounding of the dog, prior to the release of such dog by the pound to the owner.

9.4. If the dog is not redeemed from the pound within the time set out in Section 8.3, the dog shall become the property of the pound keeper who may sell the dog or dispose of it as the pound keeper deems fit, and in either event aforesaid, no damages or compensation shall be recovered by the owner on account of the disposition of the dog.

9.5. It shall be the duty of the Pound keeper to care for all animals after they have been impounded pursuant to the Animals for Research Act, R.S.O 1990, c. A.22 or any other applicable Act, as may be amended.

9.6. All impound fees and maintenance fees shall be retained by the Pound keeper or as prescribed under contract.

9.7. All registration fees and animal control services fees collected on behalf of the Municipality by any authorized agent shall be remitted to the Municipality monthly, along with any monthly reports.

9.8. Any unpaid fees or charges, included interest on the unpaid balance will be added to the dog owner's property tax roll as per the User Fees Bylaw.

10. DOGS RUNNING AT LARGE - INJURED

10.1. Where an injured dog is detained for running at large and requires the immediate services of a qualified veterinarian or should be destroyed due to such injuries without delay for humane reasons, the Municipal Law Enforcement Officer or other duly appointed officer may deliver the injured dog to a qualified veterinarian for care or to euthanize the dog as soon after impounding or otherwise detaining the dog as they think fit and shall notify the owner, if known. Where such injured dog has been delivered to a qualified veterinarian for care, the owner of the dog shall be responsible for any and all costs or charges associated with the services provided by the veterinarian. No damages or compensation shall be recoverable by the owner or any other person.

If the injured dog is not claimed by the owner or their agent, the dog will be placed in an animal rescue or fostering facility.

11. KENNELS

11.1. All new kennels subsequent to the passage of this Bylaw must comply with the regulations outlined in this Schedule prior to getting a license. Existing, non-conforming licensed kennels are ‘grandfathered’.

11.2. Any new applicant for a kennel license, not previously issued, must first obtain confirmation that the property location of such kennel complies with the requirements of the Municipality’s Zoning Bylaw. Kennels are only a permitted use in rural zones within the municipality. Notice of the application shall be given to all assessed owners of property lying within a 2.2 km radius of the applicant’s proposed kennel location. Property owners within this defined area shall be given the opportunity to comment on the granting of a kennel license. The granting of the license will be determined by Council, in conjunction with the Municipal Law Enforcement Officer or other duly appointed officer. All kennels shall also be governed by the Code of Practice for Canadian Kennel Operators.

11.3. No kennel shall operate within the Municipality without a Municipal Kennel License and all dogs in a kennel must have some form of id (i.e. microchip, tattoo or a license/tag) and proof of their rabies vaccination.

11.4. Only one Registered Commercial Kennel license will be issued per location.

11.5. Where an existing Kennel ceases to exist for a period of one (1) year, or the owner fails to pay the licensing fee as per Schedule “A” of this Bylaw, the use will be deemed to have been discontinued. Refunds for partial year operations will not be issued.

11.6 If the ownership of the property of an existing Kennel changes, the new owner must apply for a new Kennel licence. If the property was non-conforming and ‘grandfathered in’ the new applicant must follow proper procedure to meet the Municipality’s Zoning Bylaw which may include an application for a Zoning Amendment.

11.7. Every person operating a Kennel which has been approved by the Municipal Law Enforcement Officer or other duly appointed officer for the Municipality of Powassan, shall annually and not later than April 1st in each year apply to obtain a license from the municipality to operate a Kennel and shall pay the license application fee set out in Schedule “A” to this Bylaw. An inspection by the Municipal Law Enforcement Officer and/or designate shall be made as required, but at a minimum of every year. Upon a successful inspection being done, a kennel license will be issued and tags issued for each dog who is not micro chipped or tattooed.

11.8. No new Kennels shall be permitted to operate or be licensed within the Municipality of Powassan unless they are situated in a Rural (RU) Zone on a lot of five (5) acres or greater and conform to all the regulations outlined in this Bylaw and any other applicable building or zoning bylaws of the Municipality.

11.9. A Kennel shall be constructed in such a manner that:

- a) the building shall conform to the Ontario Building Code Act that was in place at the time of construction, and be maintained in such a manner as to be free from damage;
- b) the building shall be separated and enclosed and shall not be attached to a dwelling unit or any other building which is or can be used for human habitation;
- c) the building shall have a floor of concrete or other impermeable material and shall have a drain opening constructed as a plumbing fixture, and such floor shall be thoroughly cleaned daily, or more often if necessary;
- d) the building shall be maintained in a sanitary, well ventilated, clean condition and free from offensive odors;
- e) outside runs and inside pens must be provided for each canine housed;
- f) outdoor facilities must include a securely fenced area of sufficient size for the breed(s) and number of dogs on the premises to run in and must include areas of shade and shelter;
- g) Secure Fencing shall be of a design that will reasonably deter children from climbing it to gain access to the fenced in area and that will secure the enclosed dog from digging or jumping its way out of or otherwise escaping from the enclosed yard. If a fence contains an opening for access, the opening shall be closed with a gate(s) which shall provide protection equivalent to the fence and shall be equipped with self-closing, self-latching devices, and located at the top of the gate(s). Locks shall be located outside or inside of the gate(s) at the owner's discretion;
- h) feces/waste may be disposed of either on-site, in a manner that does not attract vermin or flies, which may be a contributing factor to illness with dogs, or alternatively at the Municipal Landfill. Disposal at the Landfill must follow Waste Management Bylaw 2023-17;
- i) the building shall have windows that may be opened for proper ventilation OR have a mechanical ventilation device in working order which changes the air at least two (2) times each hour;
- j) in-house kennels must have sufficient indoor and outdoor facilities to ensure that the dogs can be provided with appropriate exercise and socialization;

11.10 All canines shall be:

- a) maintained in secure, sanitary, well-bedded, well-ventilated, naturally clean quarters which are maintained and kept at a healthful temperature at all times;
- b) kept in appropriate, adequately sized pens/cages, when crated for periods of time or overnight, that allow the animal to extend its legs to their full extent, to stand or sit, to turn around or lie down in a fully extended position; and, constructed solely of metal, wire, wood, and concrete blocks with impermeable concrete floors; and,

c) adequately fed and watered periodically each day and kept in a clean and healthy condition free from vermin and disease;

d) alleyways and service aisles between pens and cages must be wide enough to permit safe and efficient movement of people, animals, and equipment;

e) the base of any outside pen shall be covered with a minimum three (3) to (4) inches of suitable stone or constructed of impermeable concrete. The perimeter and dividing individual runs of such an area shall be constructed with a galvanized chain link or welded mesh fence having a minimum height of six (6) feet and shall be deemed part of the building. All fences must comply with the regulations set out in Section 1.24 of this Bylaw. Outside runs will be no less than four (4) feet in width and no less than ten (10) feet in length and shall be fenced.

11.11. For safety purposes, an evacuation plan should be posted on site, and in all in-house kennels. All kennels should be able to be evacuated quickly in an emergency. The number of dogs kept should be limited to that which can easily and safely be transported for any emergency evacuation by the people on site.

11.12. The Municipality of Powassan may suspend or revoke a kennel license issued to any individual/licensee who:

a) has past breaches of this Bylaw, or

b) has failed to comply with the requirements of:

(i) this Bylaw or other applicable bylaws of the Municipality of Powassan; or,

(ii) any other Municipal Corporation or of any statute, order-in-Council or Regulation of the Legislature of the Province of Ontario; or,

(iii) the Parliament of Canada or any Agency, Board or Commission thereof, in, upon or in connection with the operation of a Kennel or in relation to which such license was issued; or,

(iv) has any outstanding fines imposed under the Provincial Offences Act R.S.O. 1990 Chapter P.33, as amended, for the contravention of any provision of this Bylaw or any other Municipal bylaw or Provincial statute where such fine is associated with an offence arising out of the conduct, operation or activity within or in conjunction with the Kennel.

12. ANIMAL CONTROL SERVICE FEES

12.1. Where a Municipal Law Enforcement Officer or other duly appointed officer impounds or otherwise detains a dog found running at large, contrary to the provisions of this Bylaw, and the owner of such dog is known, the Municipal Law Enforcement Officer or other duly appointed officer may return the dog to the owner.

12.2. Where the dog is returned to the owner, the Municipal Law Enforcement Officer or other duly appointed officer may issue an Animal Control Services Fee to the owner of the dog and the owner of the dog shall pay such fee as established and set out in the

Municipality's User Fees Bylaw. Such fee shall be paid to the Municipality within seven (7) days of the return of the dog to the owner.

12.3 Unpaid Fees and Charges, including any interest on the unpaid balance will be added to the tax roll of the owner as per the User Fees Bylaw.

13. RABIES

13.1. Where any animal is suspected of rabies, the Health Protection and Promotion Act, R.S.O. 1990, c. H.7 and any amendments shall apply.

13.2. Where a dog has bitten or attacked any person or animal, and where such dog, in the opinion of the Municipal Law Enforcement Officer or other duly appointed officer, is displaying symptoms of rabies and the dog is believed to be a danger or threat of danger to the safety of any person as a result of suspected rabies, the Municipal Law Enforcement Officer or other duly appointed officer may immediately kill the dog found running at large without notifying any person or without permitting any person to reclaim the dog or without offering it for sale. No damages or compensation shall be recovered by the owner or any person on account of its killing regardless of whether the results of any rabies tests are positive or not.

13.3. Where an animal other than a dog, is, in the opinion of the Municipal Law Enforcement Officer or other duly appointed officer, believed to be rabid and is believed to be a danger or threat of danger to the safety of any person as a result of suspected rabies, the Municipal Law Enforcement Officer or other duly appointed officer may immediately kill the animal without notifying any person or without permitting any person to reclaim the animal or without offering it for sale. No damages or compensation shall be recovered by the owner or any other person on account of its killing regardless of whether the results of any rabies tests are positive or not.

14. CAT REGISTRATION

14.1. An owner of a cat over the age of six (6) months may make application to register the cat with the Municipality or its agent. An owner of a cat choosing to make application shall provide particulars pertaining to the cat and its owner in order to facilitate the registration of such cat.

14.2. The owner of a cat choosing to make application to register a cat shall pay to the Municipality a registration fee in accordance with the fees established and set out in the Municipality's User Fees Bylaw.

14.3. An owner of a cat shall, upon choosing to make application for a cat tag, or as otherwise required by the Municipality, produce proof that the cat has current inoculation

with a rabies vaccine at the time of application for such cat tag or certify at the time of application that the cat has current inoculation with a rabies vaccine.

14.4. The Municipality shall not issue a cat tag until the applicable fees have been paid in full and proof or owners' certification of inoculation with a rabies vaccine has been provided to the satisfaction of the Municipality.

14.5. Where proof or owner's certification of inoculation with a rabies vaccine has been provided, all applicable fees have been paid, and the necessary application information has been received for the registration of such cat, the Municipality shall issue for each cat, a serially numbered tag and shall cause such information, as provided, to be recorded.

14.6. Every owner of a cat, who has obtained a tag from the Municipality, should affix such tag to their cat and should keep such tag affixed on their cat at all times when the cat is not on the owner's property.

14.7. No tag or registration shall be transferable, and the tag shall become void upon the sale, death or other means of disposal of the cat so registered including but not limited to relocating the cat's home outside of the geographical boundaries of the Municipality.

15. REPLACEMENT CAT TAG

15.1. Every owner of a cat who has chosen to obtain a cat tag and having lost the cat tag can make application to the Municipality and pay to the Municipality a replacement fee in accordance with the fees established and set out in the Municipality's User Fees Bylaw for the replacement of such tag, and shall, upon request, provide any information as may be required by the Municipality.

16. NUMBER OF DOMESTIC CATS

16.1. No person shall have more than six (6) cats in any residential dwelling unit within the Municipality.

16.2. Section 16.1. does not apply to:

- (a) a premises licensed under the provisions of municipal bylaw and operated for the purpose of breeding or boarding;
- (b) an animal hospital owned and operated by a veterinarian licensed by the Ontario Veterinarian Association;
- (c) a pet store licensed in accordance with the provisions of municipal bylaws;
- (d) a shelter or pound of the Ontario Society for the Prevention of Cruelty to Animals or local Humane Society; or,
- (e) cats under the age of six (6) months.

17. CONTROL OF CATS

17.1. No owner of a cat shall allow their cat to run at large.

17.2. No owner of a cat shall allow their cat to trespass on private property even when on a leash.

17.3. No owner of a cat shall allow a leash to extend beyond a length of six (6) feet and such leash must be held or restrained by a competent person who can reasonably control the cat.

17.4. Any person may capture any cat running at large on their property and may contain such cat for delivery to the Municipal Law Enforcement Officer or other duly appointed officer, who may impound the said cat.

17.5. For the purpose of this section “contain” shall include but not be limited to the cat being held within a container such as a cat carrier or a small room in the home not occupied by obstructions so as to prevent the Municipal Law Enforcement Officer or duly appointed officer from retrieving the cat.

17.6 Every person capturing a cat running at large on their property shall, following the capture of the cat for delivery to the Municipal Law Enforcement Officer or other duly appointed officer, ensure that the cat is provided with the necessities of life including but not limited to food, water and shelter until such time as the animal is received by the Municipal Law Enforcement Officer or other duly appointed officer.

18. SEIZING AND IMPOUNDING OF CATS

18.1. A Pound shall be established which complies with the Animals for Research Act, the Ontario S.P.C.A. Act as well as Regulations of the Ministry of Agriculture and Food, and under the care and control of the Pound keeper, whose duty it shall be to impound all cats delivered found to be running at large contrary to this bylaw which are brought to him and which have not been returned to their owner, to dispose of the cats in accordance with the Animals for Research Act. The Pound keeper shall also keep a record and make return as required to the Municipal Clerk of all cats impounded and how disposed of the amount collected for impound fees and the proceeds of sales.

18.2. It shall be the duty of the Municipal Law Enforcement Officer or other duly appointed officer, to impound or otherwise dispose of all cats found running at large pursuant to Section 18.1. by:

- (a) impound the cat and then return the cat to the owner, if known; or,
- (b) impounding the cat, subject to the right of the owner to redeem the cat.

18.3. The owner may:

- (a) redeem the cat and upon return of the cat to the owner, make payment of any applicable fees; or,

(b) redeem the cat from the pound within five (5) days (exclusive of statutory holidays and Sundays) after the date of impound. Any owner redeeming a cat from the pound shall pay all applicable impound fees and maintenance fees as established and set out in the Municipality's User Fees Bylaw and all other fees associated with the impounding of the cat, prior to the release of such cat.

18.4. If the cat is not redeemed from the pound within the time set out in Section 17.3., the cat shall become the property of the Pound keeper who may sell the cat or dispose of it as they deem fit, and in either event aforesaid, no damages or compensation shall be recovered by the owner on account of the disposition of the cat.

18.5. Any unpaid fees or charges, included interest on the unpaid balance will be added to the cat owner's property tax roll as per User Fees Bylaw.

19. EXOTIC ANIMALS

19.1. No person shall own, harbour, possess, keep, sell, or offer for sale any animal listed below as a pet or for any other purpose or for any period of time:

- (a) all non-human primates (such as gorillas and monkeys);
- (b) all felids, except the domestic cat;
- (c) all canids, except the domestic dog;
- (d) all mustelids (including but not limited to skunks, weasels, otters, badgers, etc. but not including the domestic ferret);
- (e) all procyonidae (including but not limited to racoons);
- (f) all marsupials (including but not limited to kangaroos and opossums);
- (g) all bats;
- (h) all ursids (bear);
- (i) all hyaenas;
- (j) all snapping turtles;
- (k) all elephants;
- (l) all snakes of the families pythonidae and boidae;
- (m) all poisonous or venomous snakes;
- (n) all poisonous or venomous arachnids (including but not limited to spiders);
- (o) all poisonous or venomous lizards;
- (p) all crocodilians (including but not limited to alligators and crocodiles);or,
- (1) any endangered species as defined by the Canadian Wildlife Service. 17.2.0.0.0

19.2. Notwithstanding subsection 19.1., the prohibition shall not apply to:

(a) circuses;

(b) premises operated by the Ontario S.P.C.A. or local Humane Society;

(c) a veterinary hospital under the control of a licensed veterinarian;

(d) anyone holding a licence under any statute of the Legislature of Ontario or the Government of Canada, which permits the keeping of animals under stated conditions;

(e) any animal being displayed or exhibited for a set period of time in a municipally sanctioned event which is operated in accordance with all bylaws of the municipality; or,

(f) the premises of an Institution of Education where such animals are being kept for research, study or teaching purposes, or on premises registered as Research Facilities under the Animals for Research Act, R.S.O. 1990, c. A.22, as amended.

20. ANIMALS - OTHER

20.1. No person shall keep any fox(es) within the limits of the Municipality, except in a licensed zoological park or menagerie.

20.2. No person shall keep any mink within the limits of the Municipality, except in a licensed zoological park or menagerie.

20.3. Domestic animals, not including dogs, cats, and domestic fowl as defined by this Bylaw, must be contained, when not kept indoors, within the owner's property by means of Secure Fencing or other reasonable method including but not limited to pens and flight cages so as to not disturb or hinder any neighbouring properties from the enjoyment of such property.

21. EXEMPTIONS

21.1. The Municipal Law Enforcement Officer or the Clerk of The Corporation of the Municipality of Powassan may grant an exemption to any person from any provision of this Bylaw and impose conditions for such exemption as may be considered reasonable and necessary, provided such exemption does not interfere with the general integrity of this Bylaw.

22. ENFORCEMENT

22.1. A Municipal Law Enforcement Officer, Provincial Offences Officer, Police Officer, or other duly appointed individual shall enforce the provisions of this Bylaw.

22.2. No person shall obstruct, hinder, or otherwise interfere with a Municipal Law Enforcement Officer, Provincial Offences Officer, Police Officer or other duly appointed individual in the lawful carrying out of their duties and responsibilities under the provisions of this Bylaw.

22.3. If a Municipal Law Enforcement Officer is satisfied that this Bylaw has been contravened, the Officer may make an order known as an Order to Discontinue Activity, requiring the person who contravened the Bylaw, or who caused or permitted the contravention, to discontinue the contravention. An Order to Discontinue Activity shall set out:

- (a) the address of the property on which the contravention occurred;
- (b) the date of the contravention;
- (c) the reasonable particulars of the contravention of the Bylaw; and,
- (d) the date by which there must be compliance with the order.

22.4. The Order to Discontinue Activity may be served personally on the person to whom it is directed or by regular mail to the last known address of that person, in which case it shall be deemed to have been given on the third day after it is mailed. Service on a corporation can be effected by registered mail to the corporate mailing address.

22.5. Pursuant to section 436 of the Municipal Act, 2001, an Officer may enter onto Land at any reasonable time for the purpose of carrying out an inspection to determine whether or not:

- (a) this Bylaw is being complied with;
- (b) a direction or order of the Municipality made pursuant to the Municipal Act, 2001 or any successor thereof or made pursuant to a bylaw of the Municipality is being complied with; or
- (c) an order made pursuant to Section 431 of the Municipal Act, 2001 which prohibits the continuation of repetition of an offence is being complied with.

23. SEVERABILITY

23.1. Should any section of this Bylaw be declared by a Court of competent jurisdiction to be ultra vires or illegal for any reason, the remaining parts shall nevertheless remain valid and binding and shall be read as if the offending section or part had been struck out.

24. PENALTIES

24.1. Every person who contravenes any provision of this Bylaw is guilty of an offence under the provisions of the Provincial Offences Act, R.S.O 1990, c P.33, as amended, and is liable on conviction to a penalty not exceeding \$5,000, exclusive of costs, subject to the provisions of the Act.

24.2. When a person has been convicted of an offence under this Bylaw:

(a) the Ontario Court of Justice, or

(b) any court of competent jurisdiction thereafter may, in addition to any other penalty imposed on the person convicted, make an order prohibiting the continuation or repetition of the offence by the person convicted.

25. REPEAL

That Bylaw 2020-14 regarding dogs be repealed.

That Bylaw 2013-27 regarding large animals be repealed.

That Bylaw 2006-34 regarding cats be repealed.

26. FORCE AND EFFECT

THAT this Bylaw shall come into force and take effect immediately upon passing.

READ a **FIRST** and **SECOND** time on the 20th day of May 2025 and to be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council on the 3rd day of June 2025.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

SCHEDULE "A"

Animal Control Fees

Spayed/Neutered, First Dog:	\$ 16.00
Spayed/Neutered, Each Additional Dog:	\$ 21.00
Unaltered, First Dog:	\$ 26.00
Unaltered, Each Additional Dog:	\$ 37.00
Spayed/Neutered, First Cat:	\$16.00
Spayed/Neutered, Each Additional Cat:	\$21.00
Unaltered, First Cat:	\$26.00
Unaltered, Each Additional Cat:	\$37.00
Kennel Licence (fewer than 10 dogs):	\$160.00
Kennel Licence (11 or more dogs):	\$260.00
Replacement of lost tag:	\$ 5.00
Bail – First Offence:	\$ 30.00
Second Offence:	\$ 50.00
Third and Subsequent Offences:	\$ 75.00
Impound Fees (per day):	\$ 25.00

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

SCHEDULE "B"

Provincial Offences Fines

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Provision Creating or Defining the Offence	COLUMN 3 Set Fine
1	Owner fails to purchase required dog licence	2.1	\$100
2	Owner possess more than three dogs per household	4.1	\$100
4	Owner permit dog to be at large	5.1	\$100
5	Owner permit dog to trespass on private or public property	5.3	\$100
6	Owner fails to leash dog on public property/roadway	5.4	\$100
7	Owner fails to pick up excrement forthwith	5.10	\$100
8	Owner of a restricted dog fail to confine dog/prevent escape of restricted dog	6.2(a)(b)	\$300
9	Owner permit dog to attack person /domestic animal	7.1	\$500
10	Owner fails to keep dog in sanitary conditions	8.0	\$500
12	Owner possess more than six cats per household	16.1	\$100
13	Owner permit cat to be at large	17.1	\$100
14	Owner permit cat to trespass on private or public property	17.2	\$100
15	Own/harbour/possess/keep/sell/offer for sale any animal listed	19.1	\$500
16	Keep fox(es) within the limits of the Municipality	20.1	\$100
17	Keep mink(s) within the limits of the Municipality	20.2	\$100
18	Owner fails to secure any domestic animals, not including dogs, cats, domestic fowl	20.3	\$100
19	Interfere/Obstruct Municipal Law Enforcement Officer/Provincial Offences Officer/Police Officer or other appointed agent	22.2	\$500
20	Owner fail to comply with an order issued	22.3	\$500

Ministry of the Solicitor General Ministère du Solliciteur général
Office of the Fire Marshal Bureau du commissaire des incendies
25 Morton Shulman Avenue 25, avenue Morton Shulman
Toronto ON M3M 0B1 Toronto ON M3M 0B1
Tel: 647-329-1100 Tél. : 647-329-1100
Fax: 647-329-1143 Téléc. : 647-329-1143



March 31, 2025

Robert Giesler
Fire Chief
Municipality of Powassan
P.O. Box 250, 250 Clark St.
Powassan, ON P0H1Z0

Sent via email to:
rgiesler@powassan.net

Dear Robert Giesler,

Further to ongoing discussions regarding the Fire Protection Grant (2024-2025), I am writing to confirm that the fire service has agreed (in principle) to utilizing its additional grant allocation to support its intended purpose as outlined below.

The Municipality of Powassan will be provided an additional amount of **\$361.73** to support the following approved project:

The funding will support the purchase of additional PPE (second set of bunker gear for all members), the purchase of cancer prevention supplies as well as the purchase and installation of an air cylinder refill station to PPE training easier.

This aligns with the intended purpose of the Fire Protection Grant.

As part of this process, formalization of the additional grant allocation and a Transfer Payment Agreement is required and will be tabled by you for your municipal council at its next meeting.

The Office of the Fire Marshal will reach out to finalize and execute the Transfer Payment Agreement once municipal council has had the opportunity to approve your proposal for spending the additional funds provided.

Sincerely,

A handwritten signature in black ink, appearing to read "Carrie Clark", written in a cursive style.

Carrie Clark, Deputy Fire Marshal

Bolton/Hart Subdivision Proposal

Introduction

I am working with a well-established and locally based development group with a strong track record in residential construction. This group has expressed serious intent to purchase the Bolton/ Hart subdivision property and pursue a residential development project in collaboration with the Municipality of Powassan. The development group has the capacity to build between 30 to 50 new homes annually and brings significant experience in managing projects that align with community needs and municipal planning objectives. We are confident that this development will contribute positively to the growth of Powassan and meet the increasing demand for new housing in the area. We are prepared to move forward promptly with all necessary due diligence and planning discussions. We look forward to the opportunity to engage with you further on this proposal. We respectfully submit this proposal for the allocation of 180 residential units out of the total 200 currently available under the Municipality of Powassan's growth allocation policy. Our proposal aims to support the municipality's strategic goals around sustainable growth, housing diversity, and economic development.

Project Summary

- **Location:** Bolton/Hart Subdivision
- **Size:** 84 acre +/-
- **Zoning:**
- **Proposed Units:** 180 residential units, consisting of:
 - 80 single detached homes
 - 60 townhomes low-rise apartment units (seniors-focused or mixed use)
 - 40 semi-detached

Objectives and Benefits

This proposal aligns with key priorities identified in the municipality's Official Plan and Community Growth Strategy:

1. **Addressing Housing Demand**

Powassan is experiencing increasing housing needs, particularly for mixed housing types. This proposal introduces a variety of housing forms to accommodate seniors, families, and young professionals.

2. **Promoting Sustainable Growth**

The project incorporates sustainable development practices, including energy-efficient building standards, pedestrian-friendly street design, and proximity to existing infrastructure and services.

3. **Economic Development**

The proposed development will contribute to the local economy by:

- Creating construction and service-related jobs
- Attracting new residents and increasing the local tax base
- Supporting local businesses through increased population

Servicing and Infrastructure

The site is well-positioned for efficient servicing:

- Access to existing municipal water and sewer infrastructure
- Transportation access via Chiswick Line, Glendale Heights, Big Bend Ave
- Proximity to schools, health services, and commercial amenities

Engineering pre-consultation has confirmed servicing capacity for the proposed number of units.

Implementation Timeline

- **Planning approvals and site plan submission:** Q3 2025
- **Servicing and site works:** Q1–Q3 2026
- **Construction phases:** Starting Q4 2026 through 2028
- **Occupancy:** Commencing mid-2027

Conclusion and Request

We respectfully request that Council allocate **180 residential units** from the available pool of 200 units to this project to allow us to proceed with the necessary planning, engineering, and public engagement steps.

This allocation will enable us to deliver a thoughtfully designed, inclusive, and community-oriented development that supports the long-term vision of Powassan.

We are available to attend a Council meeting or provide any additional documentation required to support this request.

Thank you for your consideration.

Sincerely,

Mark Bassam
President 2780157 Ontario Inc.
95 Marine Drive Callander On

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

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234-2025-2204

May 13, 2025

Dear Head of Council,

On May 12, 2025 I introduced the *Protect Ontario by Building Faster and Smarter Act, 2025 (Bill 17)*. Through this legislation, and other changes, we are responding to recommendations and requests from municipal leaders to make it easier and faster to build new homes and infrastructure Ontario needs like transit, roads, water, and wastewater systems.

The bill contains bold actions to protect Ontario from the Ministry of Municipal Affairs and Housing, the Ministry of Infrastructure and the Ministry of Transportation. Details about the range of measures can be found in the [news release](#).

Building Code Act – Ministry of Municipal Affairs and Housing

Schedule 1 of the Bill proposes changes to the *Building Code Act* which include:

- Adding a provision to clarify that municipalities do not have the authority to create or enforce their own construction standards.
- Eliminating the requirement for a secondary provincial approval of innovative construction products for products that have already undergone a “Canadian Code Compliance Evaluation” by the federal Canadian Construction Materials Centre (25-MMAH0042). Comments can be made through the Regulatory Registry of Ontario (RR) from May 12, 2025, to June 11, 2025.

Development Charges Act – Ministry of Municipal Affairs and Housing

Schedule 4 of the Bill proposes changes to the *Development Charges Act, 1997*, to standardize the development charge (DC) methodology and framework and improve predictability of costs, include:

- Creating a regulation-making authority to merge service categories for DC credits.
- Creating a regulation-making authority to specify what constitutes a “local service.”
- Expanding the DC deferral to non-rental residential developments. Related changes include:

.../2

- Providing municipalities authority, in circumstances set out in regulation, to require financial security for payment of deferred DCs for non-rental residential developments; and
- Removing authority for municipalities to charge interest on any legislated DC deferral amounts.
- Enabling municipalities to make any changes to their DC by-laws for the sole purpose of reducing DCs or removing indexing without undertaking certain procedural requirements.
- Creating a regulation-making authority to prescribe exceptions, including conditional exceptions, to capital costs that are eligible to be recovered from DCs.
- Providing that the frozen DC rates on a development would not be applicable if the current DC rates in effect would result in a lower payment.
- Exempting long-term care homes within the meaning of subsection 2 (1) of the *Fixing Long-Term Care Act, 2021* from municipal DCs.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Regulatory Registry of Ontario (RR) from May 12, 2025, to June 11, 2025:

- RR 25-MMAH003: Changes to the *Development Charges Act, 1997*, to Simplify and Standardize the Development Charge (DC) Framework.

Planning Act – Ministry of Municipal Affairs and Housing

Schedules 3 and 7 of the Bill propose changes to the *Planning Act* and the *City of Toronto Act, 2006* that would help streamline and standardize municipal development processes. If passed, the proposed changes would:

- Provide authority for regulations to limit municipal complete application studies and provide greater recognition of planning reports prepared by prescribed certified professionals,
- Remove the need for certain minor variances,
- Give the Minister of Municipal Affairs and Housing the authority to impose conditions on a use permitted by a Minister's zoning order, and
- Streamline planning approvals for publicly funded kindergarten to grade 12 schools.

We are interested in receiving your comments on these proposed measures. Comments can be made through the Environmental Registry of Ontario from May 12, 2025, to June 11, 2025:

- ERO 025-0461: Proposed Planning Act and City of Toronto Act, 2006 Changes (Schedules 3 and 7 of Bill 17- Protect Ontario by Building Faster and Smarter Act, 2025).

We are also interested in receiving any comments you may have on associated regulatory changes. The government is undertaking 45-day consultations on the following proposals from May 12, 2025, to June 26, 2025:

- ERO 025-0462: Proposed Regulations – Complete Application (seeking feedback on proposed regulations to address complete application requirements (study/report requirements) and submissions from certified professionals)
- ERO 025-0463: Proposed Regulation – As-of-right Variations from Setback Requirements (seeking feedback on a proposed regulation that would allow variations to be permitted “as-of-right” if a proposal is within 10% of requirements for setbacks from property lines applicable to specified lands)

The Environmental Registry postings provide additional details regarding the proposed changes.

Ministry of Infrastructure Act – Ministry of Infrastructure

Schedule 6 of the Bill proposes changes to the *Ministry of Infrastructure Act, 2011* (MOIA), to provide the Minister of Infrastructure with the authority to request information and data from municipalities and municipal agencies, where needed to support provincially funded infrastructure projects. This would help speed up the delivery of critical infrastructure that our growing communities need, while also supporting jobs and economic growth. Comments can be made through the Regulatory Registry of Ontario (RR-25MOI003) from May 12, 2025, to June 11, 2025.

Transit-Oriented Communities Act – Ministry of Infrastructure

Proposed changes to the *Transit-Oriented Communities (TOC) Act, 2020*, would reduce barriers to implementing the Transit Oriented Communities (TOC) by:

- Amending the definition of a “Transit Oriented Communities project” to include projects along the GO and LRT network more efficiently,
- Removing OIC approval requirements for any agreements between the Minister (or an entity with delegated powers) and a municipality, and
- Enabling the Minister to delegate certain responsibilities to Infrastructure Ontario for the purpose of developing TOCs.

We are interested in receiving your comments on these proposed changes. Comments can be made through the Environmental Registry of Ontario from May 12, 2025, to June 11, 2025:

- ERO 025-0504: Proposed *Transit-Oriented Communities Act, 2020*, changes to reduce barriers to implementing municipal agreements.

Ministry of Transportation

Schedule 2 of the bill proposes a change to the *Building Transit Faster Act, 2020* (BTFA) that, if passed, would extend the use of the BTFA measures to all provincial transit projects. This change would remove barriers to building transit faster and get shovels in the ground quicker to build major provincial transit projects that connect communities.

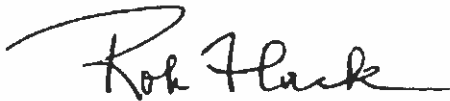
A proposed amendment to the *Metrolinx Act, 2006*, permits the Minister of Transportation to request certain information and data from municipalities or municipal agencies necessary to support the development of provincial transit projects or Transit-Oriented Communities projects.

You may provide your comments on the proposed change to the BTFA through the Environmental Registry of Ontario (ERO) notice [ERO 025-0450](#) and the Ontario Regulatory Registry notice ([RR 25-MTO005](#)) and the Metrolinx Act ([RR 25-MTO006](#)) from May 12, 2025 to June 11, 2025.

The government invites you to review the [Environmental Registry of Ontario](#) and [Regulatory Registry of Ontario](#) posting links provided above and share any feedback you may have. If you have any questions, please reach out to my Director of Stakeholder and Caucus Relations, Tanner Zelenko, at Tanner.Zelenko@ontario.ca.

In the face of economic uncertainty, we must protect Ontario by speeding up construction so we can lower housing costs and keep workers on the job. I look forward to continued collaboration with you, our municipal partners, to create the homes that Ontario need today, tomorrow, and in the decades to come.

Sincerely,



Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. The Honourable Kinga Surma, Minister of Infrastructure
 The Honourable Prabmeet Sarkaria, Minister of Transportation
 The Honourable Graydon Smith, Associate Minister of Municipal Affairs and Housing
 Robert Dodd, Chief of Staff, Minister's Office
 Matthew Rae, Parliamentary Assistant, Municipal Affairs and Housing
 Laura Smith, Parliamentary Assistant, Municipal Affairs and Housing
 Brian Saunderson, Parliamentary Assistant, Municipal Affairs and Housing
 Martha Greenberg, Deputy Minister, Municipal Affairs and Housing
 David McLean, Assistant Deputy Minister, Municipal Affairs and Housing
 Caspar Hall, Assistant Deputy Minister, Municipal Affairs and Housing
 Municipal Chief Administrative Officers

**Ministry of
Municipal Affairs
and Housing**

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234-2025-2204

13 mai 2025

Président du conseil,

Le 12 mai 2025, j'ai présenté la *Loi de 2025 visant à protéger l'Ontario en construisant plus rapidement et plus efficacement (projet de loi 17)*. Grâce à cette législation et à d'autres changements, nous donnons suite aux recommandations et aux demandes des dirigeants municipaux visant à faciliter et à accélérer la construction de nouvelles maisons et des infrastructures dont l'Ontario a besoin, comme les transports en commun, les routes, les réseaux d'approvisionnement en eau et de traitement des eaux usées.

Le projet de loi contient des mesures concrètes pour protéger l'Ontario prises par le ministère des Affaires municipales et du Logement, le ministère de l'Infrastructure et le ministère des Transports. Les détails sur l'éventail des mesures se trouvent dans le communiqué de presse ici.

Loi sur le code du bâtiment – Ministère des Affaires municipales et du Logement

L'annexe 1 du projet de loi propose des modifications à la *Loi sur le code du bâtiment*, notamment :

- Ajouter une disposition pour préciser que les municipalités n'ont pas le pouvoir de créer ou d'appliquer leurs propres normes de construction.
- Éliminer l'exigence d'une approbation provinciale secondaire des produits de construction novateurs pour les produits qui ont déjà fait l'objet d'une « évaluation de la conformité au Code canadien » par le Centre canadien de matériaux de construction (25-MMAH004). Les commentaires peuvent être formulés par l'intermédiaire du Registre de la réglementation de l'Ontario (RR) du 12 mai 2025 au 11 juin 2025.

Loi sur les redevances d'aménagement – Ministère des Affaires municipales et du Logement

L'annexe 4 du projet de loi propose des modifications à la *Loi de 1997 sur les redevances d'aménagement* afin d'uniformiser la méthodologie et le cadre relatifs aux redevances d'aménagement et d'améliorer la prévisibilité des coûts, notamment :

- Créer un pouvoir de réglementation pour fusionner les catégories de services pour les crédits de redevances d'aménagement.
- Créer un pouvoir de réglementation pour préciser ce qui constitue un « service local ».

- Étendre l'exclusion des redevances d'aménagement aux aménagements non locatifs à usage d'habitation. Voici les changements connexes :
 - Donner aux municipalités le pouvoir, dans les circonstances énoncées dans la réglementation, d'exiger une garantie financière pour le paiement reporté des redevances d'aménagement dans le cas d'aménagements non locatifs à usage d'habitation;
 - Retirer aux municipalités le pouvoir d'exiger des intérêts sur les montants de report des redevances d'aménagement prévues par la loi.
- Permettre aux municipalités d'apporter des changements à leurs règlements sur les redevances d'aménagement dans le seul but de les réduire ou de supprimer l'indexation sans se conformer à certaines exigences procédurales.
- La création d'un pouvoir de réglementation pour prescrire des exceptions, y compris des exceptions conditionnelles, aux dépenses en immobilisations qui peuvent être recouvrées par les redevances d'aménagement.
- Pourvu que les tarifs gelés de redevances d'aménagement sur un aménagement ne s'appliquent pas si les tarifs actuels en vigueur de redevances d'aménagement entraînent un paiement moins élevé.
- Exempter les foyers de soins de longue durée au sens du paragraphe 2 (1) de la *Loi de 2021 sur le redressement des soins de longue durée* des redevances d'aménagement des municipalités.

Nous souhaitons recevoir vos commentaires sur ces mesures proposées. Les commentaires peuvent être formulés par l'intermédiaire du Registre de la réglementation de l'Ontario (RR) du 12 mai 2025 au 11 juin 2025 :

- RR 25-MMAH003 : Modifications à la *Loi de 1997 sur les redevances d'aménagement* pour simplifier et normaliser le cadre des redevances d'aménagement.

Loi sur l'aménagement du territoire – Ministère des Affaires municipales et du Logement

Les annexes 3 et 7 du projet de loi proposent des modifications à la *Loi sur l'aménagement du territoire* et à la *Loi de 2006 sur la cité de Toronto* qui aideraient à simplifier et à normaliser les processus d'aménagement municipal. S'ils sont adoptés, les changements proposés vont :

- Donner le pouvoir d'adopter des règlements pour limiter les études municipales complètes sur les demandes et mieux reconnaître les rapports de planification préparés par des professionnels agréés prescrits;
- Supprimer la nécessité de certaines variances mineures;
- Donner au ministre des Affaires municipales et du Logement le pouvoir d'imposer des conditions à une utilisation autorisée par un arrêté de zonage ministériel;
- Simplifier les approbations de planification pour les écoles publiques de la maternelle à la 12e année.

Nous souhaitons recevoir vos commentaires sur ces mesures proposées. Les commentaires peuvent être transmis par l'entremise du Registre environnemental de l'Ontario du 12 mai 2025 au 11 juin 2025 :

- REO 025-0461 : Modifications proposées à la *Loi sur l'aménagement du territoire* et à la *Loi de 2006 sur la cité de Toronto* (annexes 3 et 7 du projet de loi n° 17 – *Loi de 2025 visant à protéger l'Ontario en construisant plus rapidement et plus efficacement*).

Nous aimerions également recevoir vos commentaires sur les modifications réglementaires connexes. Le gouvernement entreprend des consultations de 45 jours sur les propositions suivantes, du 12 mai 2025 au 26 juin 2025 :

- REO 025-0462 : Projet de règlement – Remplir la demande (en sollicitant des commentaires sur le projet de règlement pour répondre aux exigences relatives à la demande complète, soit les exigences relatives à l'étude et au rapport, et les présentations des professionnels agréés).
- REO 025-0463 : Projet de règlement – Variations de plein droit par rapport aux exigences relatives à la marge de reculement (demande de rétroaction sur un projet de règlement qui permettrait des variations « de plein droit » si une proposition se situe dans les 10 % des exigences en matière de marges de recul par rapport aux limites de propriétés applicables aux terrains spécifiés).

Les affichages du Registre environnemental fournissent des détails supplémentaires sur les changements proposés.

Loi sur le ministère de l'Infrastructure – Ministère de l'Infrastructure

L'annexe 6 du projet de loi propose des modifications à la *Loi de 2011 sur le ministère de l'Infrastructure* afin de donner au ministre de l'Infrastructure le pouvoir de demander des renseignements et des données aux municipalités et aux organismes municipaux, au besoin, pour appuyer les projets d'infrastructure financés par la province. Cela permettrait d'accélérer la mise en place des infrastructures essentielles dont nos collectivités en croissance ont besoin, tout en favorisant l'emploi et la croissance économique. Les commentaires peuvent être formulés par l'intermédiaire du Registre de la réglementation de l'Ontario (RR 25-MOI003) du 12 mai 2025 au 11 juin 2025.

Loi de 2020 sur les collectivités axées sur le transport en commun – Ministère de l'Infrastructure

Les changements proposés à la *Loi de 2020 sur les collectivités axées sur le transport en commun* réduiraient les obstacles à la mise en œuvre des collectivités axées sur le transport en commun :

- Modifier la définition d'un « projet de collectivités axées sur le transport en commun (CATC) » pour y inclure des projets le long du réseau GO et du train léger sur rail plus efficacement;
- Supprimer les exigences d'approbation par décret pour toute entente entre le ministre (ou une entité détenant des pouvoirs délégués) et une municipalité;
- Permettre au ministre de déléguer certaines responsabilités à Infrastructure Ontario aux fins de développement des CATC.

Nous aimerions recevoir vos commentaires sur ces changements proposés. Les commentaires peuvent être transmis par l'entremise du Registre environnemental de l'Ontario du 12 mai 2025 au 11 juin 2025 :

- REO 025-0504: Changements proposés à la *Loi de 2020 sur les collectivités axées sur le transport en commun*, visant à réduire les obstacles à la mise en œuvre des ententes municipales.

Ministère des Transports

L'annexe 2 du projet de loi propose une modification à la *Loi de 2020 sur la construction plus rapide de transport en commun* qui, si elle est adoptée, étendrait le recours aux mesures de la *Loi* à tous les projets provinciaux de transport en commun. Ce changement éliminerait les obstacles à la construction plus rapide de réseaux de transport en commun et accélérerait le début des travaux pour la réalisation d'importants projets provinciaux de transport en commun qui relient les collectivités.

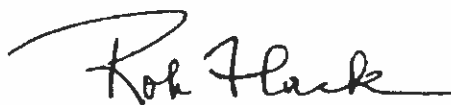
Une modification proposée à la *Loi de 2006 sur Metrolinx* permet au ministre des Transports de demander certains renseignements et données aux municipalités ou aux organismes municipaux nécessaires pour appuyer l'élaboration de projets provinciaux de transport en commun ou de projets de collectivités axées sur le transport en commun.

Vous pouvez fournir vos commentaires sur le changement proposé à la *Loi* par l'entremise de l'avis 025-0450 du Registre environnemental de l'Ontario (REO) et de l'avis 25-MTO005 du Registre réglementaire de l'Ontario, et sur la *Loi de 2006 sur Metrolinx* (RR 25-MTO006), du 12 mai 2025 au 11 juin 2025.

Le gouvernement vous invite à consulter les liens ci-dessus du Registre environnemental de l'Ontario et du Registre réglementaire de l'Ontario et à lui faire part de vos commentaires. Si vous avez des questions, veuillez communiquer avec mon directeur des relations avec les intervenants et relations avec le groupe parlementaire, Tanner Zelenko, au tanner.zelenko@ontario.ca.

Dans un contexte d'incertitude économique, nous devons protéger l'Ontario en accélérant la construction afin de réduire les coûts du logement et de maintenir les emplois. Je me réjouis à l'idée de poursuivre notre collaboration avec vous et nos partenaires municipaux pour créer les logements dont l'Ontario a besoin aujourd'hui, demain et au cours des décennies à venir.

Cordialement,



L'honorable Robert J. Flack
Ministre des Affaires municipales et du Logement

- c. L'honorable Kinga Surma, ministre de l'Infrastructure
L'honorable Prabmeet Sarkaria, ministre des Transports
L'honorable Graydon Smith, ministre associé du Logement
Robert Dodd, chef de cabinet, Bureau du ministre
Matthew Rae, adjoint parlementaire, Affaires municipales et Logement
Brian Saunderson, adjoint parlementaire, Affaires municipales et Logement
Laura Smith, adjointe parlementaire, Affaires municipales et Logement (Logement)
Martha Greenberg, sous-ministre, Affaires municipales et Logement
Caspar Hall, sous-ministre adjoint, Division des administrations locales, Affaires municipales et Logement
David McLean, sous-ministre adjoint, Division des politiques de logement et de la planification, Affaires municipales et Logement
Directeurs généraux de l'administration municipale



Resolution no. 2025 - _____

Date: May 20, 2025

Moved by:

Seconded by:

WHEREAS The month of June is recognized as Pride Month, to commemorate the Stonewall Riots which occurred at the end of June 1969 in New York; and,

WHEREAS during Pride Month, the world's Lesbian, Gay, Bisexual, Trans, Intersex, Queer, Questioning, Two Spirit communities (LGBTQ2St) and Allies come together to celebrate diversity and protest for the freedom to be themselves: to overcome prejudice, for inclusive policies and laws: and for the right to be accepted for who they are; and,

WHEREAS although many strides have been made forward to educate peoples bias, there is still much work to be done in correcting adversity towards the LGBTQ2St communities; therefore,

BE IT RESOLVED THAT the Corporation of the Municipality of Powassan does hereby proclaim JUNE 2025 as Pride Month and encourages residents to commit to continuing awareness, inclusion, and acceptance for all members of our community regardless of gender identity, race, age, and beliefs.

Carried

Defeated

Deferred

Lost

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

Date: May 20, 2025

Moved by:

Seconded by:

**June 2023 National Indigenous History Month
June 21, 2023 National Indigenous Peoples Day**

WHEREAS, in 2009, June was declared National Indigenous History month by the passing of a unanimous motion of the House of Commons; and,

WHEREAS, recognizing National Indigenous History Month is an opportunity for citizens to learn more about the history of the Indigenous peoples in Canada - the first peoples of Canada; and,

WHEREAS, in cooperation with Indigenous Peoples' national organizations, the Government of Canada designated June 21 as National Indigenous Peoples Day; and,

WHEREAS, June 21 was chosen because it corresponds to the summer solstice, the longest day of the year, and for generations many Indigenous Peoples' groups have celebrated their culture and heritage at this time of year; and,

WHEREAS, National Indigenous Peoples Day is a wonderful opportunity to become better acquainted with the cultural diversity of First Nations, Inuit and Métis peoples and to discover the unique accomplishments of Indigenous Peoples;

NOW THEREFORE, I, Mayor Peter McIsaac, on behalf of Council, do hereby proclaim June 2025 as "National Indigenous History Month" and June 21, 2025 as "National Indigenous Peoples Day" in the Municipality of Powassan and urge all residents to take this opportunity to celebrate and recognize the contributions of the Indigenous peoples to our communities and Country.

Carried

Defeated

Deferred

Lost

Mayor

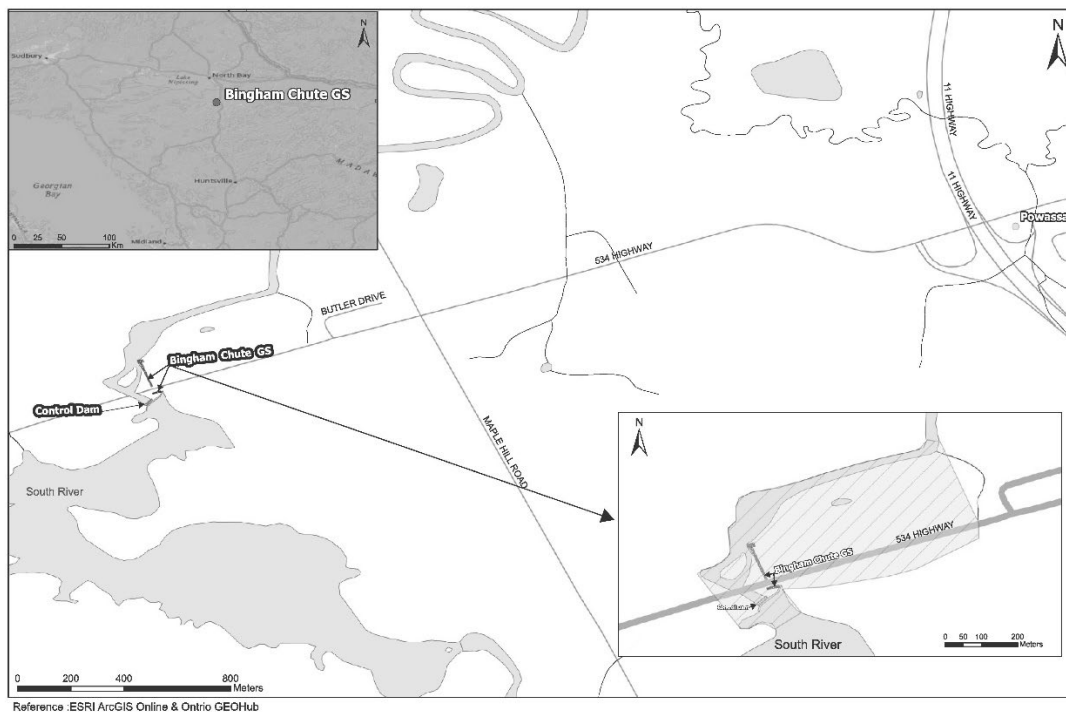
Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

NOTICE OF PROJECT SCREENING UNDER THE ONTARIO WATERPOWER ASSOCIATION CLASS EA FOR WATERPOWER PROJECTS: BINGHAM CHUTE LIFE EXTENSION WATERPOWER PROJECT

Ontario Power Generation (OPG) is planning to undertake a project screening for the proposed Bingham Chute Life Extension Waterpower Project. The project is subject to the provisions of the Ontario Waterpower Association (OWA) Class Environmental Assessment (Class EA) for Waterpower Projects for *Projects Associated with Existing Infrastructure or Increases in Efficiency on Managed Waterways*.

As detailed on the map below, the existing Bingham Chute Generating Station (GS) is on the South River within the Town of Powassan, Ontario, approximately 27 kilometers south of North Bay, Ontario. OPG does not plan to alter the approved water levels and flows as described in the *South River Water Management Plan* (WMP). As such, the anticipated zone of influence for the project is limited to the immediate area around the station where effects from construction may be experienced (and is shown as a hatched area below). A minor amendment to the WMP will be required under the *Lakes and Rivers Improvement Act*. This notice for the project under the Class EA is intended to coordinate and meet the notification requirements relevant to the planning stage of the project under both the *Environmental Assessment Act* and *Lakes and Rivers Improvement Act* statutes.



OPG is proposing to refurbish the existing Bingham Chute GS and re-use the existing powerhouse.

The Bingham Chute GS is at or approaching its end-of-service life with about one hundred years of continuous operation with the original generating equipment. The station is also undersized to the current design approach of waterpower generating stations, and most of the controls are non-automated, still relying heavily on operator inputs. The life extension of the Bingham Chute GS provides an opportunity to better utilize and manage the available river flows, as well as upgrade the monitoring and control system, and extend the service life of the facility. The Bingham Chute GS currently has two small turbines with an installed capacity of 0.43 megawatts (MW) per turbine. The proposed refurbished facility would also have two turbines with a proposed installed capacity of 1.0 MW each - for a total station capacity of 2.0 MW. Therefore, the life extension project will increase the average annual energy

generation by more than double, adding an important new supply of renewable electricity to the provincial grid. Along with the newly installed turbines the old control, mechanical, electrical and other systems internal to the powerhouse will be replaced with new equipment. However, the overall layout of the Bingham Chute GS site and its civil works such as the main dam, dykes, sluiceway, parking and other general areas will remain largely unchanged. The site will not be expanded and there is no predicted increase to the footprint of the water management infrastructure. As such, the proposed undertaking is consistent with the Class EA screening process of limiting water management infrastructure to 25% or less.

OPG anticipates that this screening process will occur from April 14 to May 9 2025. If you wish to receive the Screening Report please contact Edward Naval as indicated below. An early construction commencement date has been identified for August 2026.

This project is being screened in accordance with the process outlined in section 3.1.1 of the Class EA for Waterpower Projects. For further information about the proposal, please contact:

Edward Naval

Senior Environmental Advisor
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The Class EA process requires OPG to complete a screening to confirm that there are no significant negative environmental effects anticipated from the project. As a first step in the screening process, this Notice of Project Screening is being publicly posted and sent directly to: key provincial Ministries; anyone potentially directly affected by the project; and potentially affected Indigenous communities. Projects that are screened out of the Class EA remain subject to applicable provincial and federal legislation as outlined in Table 1 of the Class EA. Following the completion of the Screening process and during the construction phase of the project a few other permits and/or approvals may be required for the project.

You are invited to provide comments on the key considerations to be addressed. For information on the project proposal, contact Edward Naval or Phil Shantz as above.

For more detail, please visit <http://opgprojects.com/binghamchute/>.

All personal information included in a submission – such as name, address, telephone number and property location – is collected, maintained and disclosed by the Ministry of the Environment, Conservation and Parks for the purpose of transparency and consultation. The information is collected under the authority of the *Environmental Assessment Act* or is collected and maintained for the purpose of creating a record that is available to the general public as described in s.37 of the *Freedom of Information and Protection of Privacy Act* (FIPPA). Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential. For more information, please contact the Ministry of the Environment Conservation and Parks's Freedom of Information and Privacy.

May 2025

May 2025							June 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 27	28	29	30	May 1	2	3
4	5 Police Services Board	6 Council	7	8 DSSAB	9	10
11	12	13 Provincial Day of Action on Litter	14 NBMCA 6:30pm Public Meeting - OP	15 Moose Hide Campaign Day	16	17
18	19 Victoria Day - Office Closed	20 Council	21 Eastholme Golden Sunshine Housing Copr.	22	23	24
25	26 Library Board	27 Recreation Committee	28	29	30	31